# Application Form

## Section one: personal details

|  |  |  |
| --- | --- | --- |
| **Surname**      | **Forenames (in full)**      | **Title**      |
| **Address for correspondence:**      |
|       |
|       |
|  | **Postcode** |       |
| **Email address for correspondence**      |
| **Contact telephone number(s):**           |
| **Latest employer (organisation name) if applicable:**      |
| **Latest job title**      |

|  |
| --- |
| Where did you hear about this opportunity? |

## Section two: supporting statement

Tell us how you think you meet the essential criteria listed in the skills and experience section of the briefing pack and what you think you could bring to the role through your knowledge and interests. (500 words)

## Section three: public appointments

If you hold any public appointments or have held any in the last 5 years, please give details of these appointments together with details of the time commitment you must give to each.

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation and position | Appointed by | Time commitment | Period of appointment |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
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|       |       |       |       |

Please continue on a separate sheet if necessary.

## Section four: conflicts of interest

Please provide details of any connections that could be considered a conflict of interest. This could include, for example, employment, membership of an organisation or interest group or being a school Governor. These could also include financial interests or share ownership, active connections with a field of expertise in which the public body works, membership of societies, activities associations or employment of a partner or friend in a particular field in which the public body operates. If you have any questions regarding conflicts of interest, please contact wales.committee@tnlcommunityfund.org.uk.

Any potential conflicts of interest detailed here will not prevent you going forward to interview but may, if appropriate, be explored with you during your interview to establish how you would address the issue(s) should you be successful.

## Section five: references

Please provide contact details of two people who are able to comment on your suitability for this position. We may contact them only if you are selected for interview.

**Reference one:**

|  |  |
| --- | --- |
| Name |       |
| Address |       |
|  |       |
|  |       | Postcode |       |
| Telephone |       |
| Mobile |       |
| Email |       |
| In what capacity and over what period of time has this individual known you?      |

**Reference two:**

|  |  |
| --- | --- |
| Name |       |
| Address |       |
|  |       |
|  |       | Postcode |       |
| Telephone |       |
| Mobile |       |
| Email |       |
| In what capacity and over what period of time has this individual known you?      |

## Section six: declaration

I declare that the information given on this application is complete and correct to the best of my knowledge. I have also read the information pack and confirm that I am eligible to be considered for this appointment. I also certify that I will immediately disclose any changes in circumstances that affect the answers I have given.

|  |  |
| --- | --- |
| Signed |       |
| Print name |       |
| Date |       |

## Data protection

We take our responsibility to protects applicants’ personal data seriously. You can find out more about how we process personal data [here](https://www.tnlcommunityfund.org.uk/about/customer-service/privacy-notice-for-job-applicants)

## Deadline for applications

**The closing date for receipt of completed applications is midnight, Sunday 02 November 2025** - late applications will not be accepted.

Please email your completed application form, CV, and your completed Equalities, Diversity and Inclusion form to wales.committee@tnlcommunityfund.org.uk

Emailed applications will be automatically acknowledged and we will aim to respond to any queries within two working days.

**Thank you**