

**BIG LOTTERY FUND**  
**UK FUNDING COMMITTEE MEETING**  
**11<sup>th</sup> December 2018 10am**  
**Plough Place, London, EC4A 1DE**



**MINUTES**

**PRESENT:**

Peter Ainsworth	Chair
Tony Burton	Vice Chair
Stella Everingham	Scotland Committee Member
Kevin Bone	England Committee Member
Sian Callaghan	Wales Committee Member
Michael Dobbins	Northern Ireland Committee Member
Elizabeth Passey	Board Member

**IN ATTENDANCE:**

Dawn Austwick	Chief Executive
Joe Ferns	Director, UK Portfolio & Knowledge
Derek Bardowell	Senior Head of UK Portfolio
Assaya Imaya	Head of International Programmes
John Knights	Senior Portfolio Manager
Kanak Chhatralia	Governance Officer (minutes)
Nikki Clegg	Portfolio Manager [item 6]
Vicky Garfitt	UK Portfolio Manager [item 7]
Beth Bell	Portfolio Manager [item 6 & 7]
Helena Christie	Portfolio Officer [item 7]
Hannah Paterson	Portfolio Manager [item 7]
Chris Manion	Learning & Programmes Manager [item 8]
Liz Watchorn	Portfolio Manager [item 10]

**1. CHAIR'S WELCOME & ANNOUNCEMENTS**

- 1.1. The Chair opened the meeting and welcomed Elizabeth Passey attending her first UK Funding Committee meeting and Martin Cawley who would chair the UK Funding Panel from 2019.
- 1.2. It was confirmed that 2 funding proposals would be withdrawn from the meeting to allow a further due diligence process to be conducted.

**2. APOLOGIES FOR ABSENCE**

- 2.1. There were none

**3. DECLARATIONS OF INTEREST**

- 3.1. Sian Callaghan declared an interest in the Age NI proposal as Age Cymru were a joint partner in the proposal. As a Trustee of Age Cymru, Sian would therefore not take part in the discussion and decision.

**4. MINUTES OF PREVIOUS MEETING – UKFC(18)M05**

- 4.1. Minutes from previous meeting were approved as an accurate record of the meeting.

**5. ACTIONS ARISING – UKFC(18)P13**

- 5.1. All actions were covered in the papers.

**6. PORTFOLIO OVERVIEW - UKFC(18)P14**

- 6.1. The Committee noted the key points of the portfolio overview:

- i. **Digital Fund:** this had closed in early December with over 1,000 applications received. Further statistics would be shared at the next meeting on the geographical spread of applications.

**ACTION:** John Knights

- ii. **WWI:** a number of commemorative activities had taken place, and received a lot of media coverage
- iii. **The Silver Line:** it was noted that the Daily Express had launched a Christmas fundraising campaign for the Silver Line.
- iv. **V-Inspired:** members noted that V-Inspired - one of the partners in Our Bright Future - had gone into administration and a new partner was being sought.
- v. **Finance:** the portfolio had a healthy pipeline with a number of proposals being presented for decision at December and March committees. The reduction in the budget for international programme was as a result of the pause in funding to complete a safeguarding review.

*Nicki Clegg & Beth Bell joined the meeting*

### **Proposed Environmental Strategy & Food Update – UKFC(18)P15/P16**

- 6.2. The Committee noted the portfolio's plan for supporting substantial environmental progress, and recognised it was good time for the Fund to make a commitment in this space for long term systemic change.
- 6.3. Officers reported that they had been exploring the links between funding for standalone food projects and the proposed environmental strategy.
- 6.4. Members recommended liaising with the Rural Payments Agency (RPA) who held a budget for funding projects around food and the environment. The Chief Executive informed the Committee that she would be meeting with the Chief Executive of the RPA in January about wider links and could discuss our environmental work.
- 6.5. Members felt that it was important to emphasise the added value our funding would bring for communities to make informed decisions and drive the issue forward.
- 6.6. Due to the 25th anniversary celebrations planned for 2019, there was a need to canvas views, including on these themes, which was largely dependent on partners, and clarify the focus of the portfolio's activity for 2019.
- 6.7. The Committee were supportive in principle for a mass participation community action programme for decision in early 2019. It was agreed that an updated strategy would be presented at the March Committee meeting.

**ACTION:** Derek Bardowell

## **7. PORTFOLIO DECISIONS**

- 7.1. Decisions on proposals presented for UKFC's consideration are restricted and can be found at Annex A (7.2 to 7.17)

## **8. INTERNATIONAL – P18**

### **International portfolio update**

- 8.1. Imaya presented an update on the international work which was getting wide recognition not only in East Africa, but also within the UK international development sector. Whilst it was too early to quantify the difference our funding was making, there was a good level understanding of the local context, which had enabled better grant making.

- 8.2. The team were continuing with consultations on the new strategy in Uganda and with wider stakeholders, which had thus far been well received. Further work on aligning the objectives and finalising a monitoring framework was being done and the final strategy would be presented at the next meeting.
- 8.3. Members noted the safeguarding review had been finalised and the final report had been shared with the disabled people's groups and other funders, who were keen to help the sector move forward. The team would present a safeguarding and management review in the new year, working with the internal lead, Martin Cawley, to strengthen the paper.

### **Funding Decisions**

- 8.4. Decisions on proposals presented for UKFC's consideration are restricted and can be found at Annex A (8.5 to 8.12).

### **9. Any Other Business**

- 9.1. There was none.

### **10. Eden Project Presentation on the Big Lunch**

- 10.1. Prior to the presentation, the Committee held a short discussion highlighting that whilst this was the biggest event the Fund was involved in to bring people together, the Committee were keen to understand the difference our funding was making, and if it was inclusive for all. A paper would be presented to UKFC in early 2019 to gauge the Committee's appetite for doing more.

*Peter Steward and Lindsey Brummitt joined the meeting*

- 10.2. The presentation by the Eden Project highlighted the participation numbers, impact, challenges and next steps for the Big Lunch initiative, and outlined the funding that was distributed to:
- i. Setting up community camps and networks
  - ii. Developing a UK wide delivery team
  - iii. Undertaking communications and PR campaigns
  - iv. Other resources
- 10.3. Eden were now working on securing the Big Lunch as a permanent date in the calendar and were looking to raise the ambition to do that within the lifetime of the grant. Whilst recognising this would be a monumental task, they were keen to utilise existing links and broaden the scope of the initiative to encompass the Commonwealth.
- 10.4. There being no further business the meeting closed at 1300.

**MINUTES AGREED**

**DATE**

**PETER AINSWORTH  
UK FUNDING COMMITTEE & BOARD CHAIR**