



**NATIONAL  
LOTTERY FUNDED**

**BIG LOTTERY FUND  
UK FUNDING COMMITTEE MEETING  
12<sup>th</sup> September 2018 0930-1230  
Plough Place, London, EC4A 1DE**

**MINUTES**

**PRESENT:**

Peter Ainsworth	Chair
Tony Burton	Vice Chair
Stella Everingham	Scotland Committee Member
Kevin Bone	England Committee Member

**IN ATTENDANCE:**

Dawn Austwick	Chief Exec
Joe Ferns	Director, UK Portfolio & Knowledge
Derek Bardowell	Senior Head of UK Portfolio
Assaya Imaya	Head of International Programmes
John Knights	Senior Portfolio Manager
Yvonne Campbell	Senior Portfolio Manager
Catherine Roberts	Head of Governance
Kanak Chhatralia	Governance Officer (minutes)
Temor Iqbal	Executive Officer (observing)
Vicky Garfitt	UK Portfolio Manager [item 6]
Beth Bell	Portfolio Manager [item 6 & 7]
Liz Watchorn	Portfolio Manager [item 6 & 7]
Kayleigh Sandwell	Strategic Communications Manager [item 7]
Renu London	UK Portfolio Manager [item 7]
Nikki Clegg	Portfolio Manager [item 7]
Chris Manion	Learning & Programmes Manager [item 8]

**1. CHAIR'S WELCOME**

- 1.1. The Chair welcomed all and opened the meeting.

**2. APOLOGIES FOR ABSENCE**

- 2.1. Apologies were received from Michael Dobbins, Sian Callaghan and Astrid Bonfield.
- 2.2. The Chair confirmed this would have been Astrid's last UKFC meeting and the Committee therefore expressed their sincere thanks in her absence for Astrid's input and particular involvement in the international work.

**3. DECLARATIONS OF INTEREST**

- 3.1. Derek Bardowell expressed an interest in Spring Impact due to his previous engagement with this organisation, and therefore did not take part in the discussions.

**4. MINUTES OF PREVIOUS MEETING – UKFC(18)M04**

- 4.1. Minutes from previous meeting were approved

**5. ACTIONS ARISING – UKFC(18)P10**

- 5.1. All actions were covered in the papers.

**6. PORTFOLIO OVERVIEW - UKFC(18)P11**

- 6.1. The Committee noted the key points of the portfolio overview:
- i. **Recruitment:** the UK portfolio team was now fully staffed.

- ii. **Finance:** the portfolio was in a good financial position and on course to meet end of year targets.
- iii. **Pipeline:** with a full complement of staff and a strong pipeline it is likely a high number of applications will be brought for the next financial year. It was agreed the Committee would be presented with an assessment of the pipeline and options at the December meeting.

**ACTION: Joe Ferns/Derek Bardowell**

- iv. **The People's Projects:** members approved the direction for the next programme, stressing that accessibility should not be reduced for previous postal voters.

### **Digital Funding Programme**

- 6.2. The committee received a paper on funding delegations and the proposed decision-making processes. It was agreed decisions for the digital funding programme should be made through our existing panel and committee structure. Members felt that an organisational wide policy should be developed on funding companies limited by shares, and this would be discussed and approved by Board in early 2019. Therefore, the digital fund will not initially consider applications from companies limited by shares.

### **Ageing Review**

- 6.3. The ageing review which outlined a strong case for more work around peer support and community-based approaches was well received, and the Committee noted this would also help to assess how the portfolio continued to add further value in this sector. A report from the knowledge and learning team on our funding in the ageing sector would be shared with members.

**ACTION: Derek Bardowell/John Knights**

- 6.4. The Committee noted the updates on the Gypsy, Roma and Traveller communities and the Lived Experience funding programme, noting the strong potential of the latter.

## **7. PORTFOLIO DECISIONS**

- 7.1. Decisions on proposals presented for UKFC's consideration are restricted and can be found at Annex A (7.2 to 7.12).

## **8. INTERNATIONAL – P12**

### **Refreshed Strategy**

- 8.1. Asayya Imaya presented an update on the international portfolio and refreshed strategy. The Committee welcomed the update and were pleased to note the progress. The new approach, greater focus and Terms of Reference for the new advisory panel were approved.
- 8.2. Decisions on proposals presented for UKFC's consideration are restricted and can be found at Annex A (8.3 to 8.4).

## **9. Any Other Business**

There being no further business the meeting closed at 1145am.

**MINUTES AGREED**

**DATE**

**PETER AINSWORTH  
UK FUNDING COMMITTEE & BOARD CHAIR**