

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 30 NOVEMBER 2022 AT 10.15AM
AT NATIONAL LOTTERY COMMUNITY FUND OFFICE, GLASOW

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member
Lindsay Graham	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member
Naila Wood	Scotland Committee Member

In attendance:

Roddy Byers	Head of Funding
Stuart Fisher	Finance Director (items 1-10)
Fiona Grant	Business Support Officer (Governance) (minutes)
Brendan Hilton	Finance Business Partner (items 1-10)
Alayna Imlah	Head of Knowledge and Learning
Toby Joss	Funding Officer (item 14)
Tom Leftwich	Strategy Renewal Adviser (item 11)
Jac Lockhart	Business Support Manager (item 10)
Aine Lovedale	2023 Portfolio Lead (item 6)
Kirsty Nairn	Head of Business Support
Neil Ritch	Scotland Director
Landa Sullivan	Head of Communications and Engagement

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. This is the final meeting of 2022
 - ii. Brendan Hilton, Finance Business Partner will join the meeting for item 10
 - iii. Tom Leftwich, Senior Strategy Renewal Adviser will join the meeting for item 11

2 APOLOGIES FOR ABSENCE

- 2.1 There were no apologies for absence.

3 DECLARATION OF INTERESTS

- 3.1 There were no declarations of interest.

4 APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 5 OCTOBER 2022 (SCOTLAND COMMITTEE MINUTES 22/06)

- 4.1 The minutes of the Scotland Committee meeting held on 5 October 2022 were approved.

5 MATTERS ARISING

- 5.1 Kate gave an update on the UK Board meeting that took place over two days in Scotland which the Committee noted. The Committee noted that the Board Members had enjoyed the project visits and the stakeholder dinner event.
- 5.2 Kate gave an update on the UKFC meeting which the Committee noted.
- 5.3 Neil gave an update about Kyle of Sutherland Development Trust which the Committee noted.
- 5.4 Neil gave an update about the People's Projects. The Committee noted that we received 110 stage 1 applications and of these 28 have been invited to the next round along with 8 in the Borders region. The decisions on these applications will take place in January 2023 and the shortlisted applications will be given media training in February.

6 COST OF LIVING UPDATE (SCOTLAND COMMITTEE P22/40)

- 6.1 Roddy introduced the Cost of Living update highlighting the following:
- i. All strands of our response to the Cost of Living are open and operating
 - ii. The current budget position
 - iii. Since the last Scotland Committee meeting we have managed to secure Service Design resource to build and operate the Community Anchor Fund internally whilst still working with 7 National Network Intermediaries which launched on 15th November
 - iv. The Household Hardship Fund has been very popular, applications to the value of the fund were received within 36 hours
 - v. This Fund is currently paused with the aim of reopening in January 2023
 - vi. We have pushed out significant resource in a short amount of time reaching organisations and individuals via multiple routes
 - vii. It looks like the Cost of Living Support Fund, Household Hardship Fund and Community Anchors Support Fund will all generate interest and applications in excess of the current budget limits.
 - viii. If Committee wish to continue to support greater levels of activity generated by these strands some budget planning would need to be re-visited.
 - ix. The remaining tool available to Committee is to bring forward budget from future years in the 5 year window. This would make more funds available this year but would be balanced with lower funds in some of the future years to accommodate this.
- 6.2 During discussion the main points raised were:
- i. We should be proud of how quickly we have moved to offer and deliver a range of opportunities for organisations
 - ii. It would be helpful to know a bit more about the intelligence and learning from these funds

- iii. Medium and longer term need feedback to know what demand really looks like
- iv. Data should be available in January 2023 that could help inform further discussions
- v. January - March could be a very challenge period in communities.

7 2023 PORTFOLIO UPDATE (SCOTLAND COMMITTEE P22/41)

- 7.1 The Chair welcomed Aine to the meeting.
- 7.2 Aine gave a presentation on the work of the 2023 Portfolio team highlighting the following:
 - i. What the team did including desk research, internal and external engagement and data analysis
 - ii. Key themes include poverty and financial hardship, core costs and mental health
 - iii. Key ideas that emerged from the team's work include a desire for flexibility and funding organisations not projects
 - iv. Recommendations include a higher level of small grants funding
 - v. The next steps learning from the UK Strategy deep dive work and revisiting engagement feedback
- 7.3 During discussion the main points raised were:
 - i. It is clear that this has been a comprehensive piece of work
 - ii. The team have done a huge amount of ground work and this work will be picked up later in 2023/24 and into 2024/25.

8 DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P22/42)

- 8.1 The Committee noted the Director's Update.

9 COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P22/43)

- 9.1 Landa introduced the Communications report highlighting the following:
 - i. The new Comms Officer, Rob Forsyth, is in post and the team is now at full compliment
 - ii. There was good coverage from the recent cost of living grant announcement
 - iii. Landa attended a drop in session at Westminster and met with 10 MPs
 - iv. We are holding a showcase event in the Scottish Parliament on 15 March 2023 and more details will be sent to Committee Members

ACTION: Fiona Grant

10 FINANCE UPDATE (SCOTLAND COMMITTEE P22/44)

- 10.1 The Chair welcomed Brendan to the meeting.
- 10.2 Brendan gave a presentation giving an update on grants budget highlighting the following:
 - i. The Grants budget financial lifecycle
 - ii. The 2022/23 performance of the grants budget
 - iii. The performance of National Lottery sales over 2022/23
 - iv. Future considerations include the impact of cost of living crisis on National Lottery sales
 - v. The Strategic Renewal and Organisational Improvement projects may result in operational change for the directorate
- 10.3 The Chair thanked Brendan for the helpful and comprehensive update on our budget position.

11 PLACE UPDATE (SCOTLAND COMMITTEE P22/45)

- 11.1 Roddy introduced the paper highlighting the following:
- i. Each of the place-based funding teams have chosen a project they have funded recently and a project of interest in their area to highlight this month
- 11.2 The Committee commented that this is a very helpful update for members to keep up to date with what is being funded in the portfolio.

12 STRATEGY RENEWAL ENGAGEMENT SESSION (SCOTLAND COMMITTEE P22/46)

- 12.1 The Chair welcomed Tom Leftwich to the meeting.
- 12.2 Tom lead a Strategy Renewal engagement session with the Scotland Committee members.

13 OVERVIEW PAPER (SCOTLAND COMMITTEE P22/47)

- 13.1 Roddy introduced the paper highlighting the following:
- i. An overview of the 2022/23 funding year to date
 - ii. The current budget position
 - iii. Pipelines for Improving Lives and Community Led remain strong
 - iv. Demand for Young Start continues to rise steadily reflecting more confidence in the youth sector
 - v. The Grant holder support pilot will be extended until September 2023 to ensure we have obtained enough data to strongly inform the direction of our grant holder support offer moving towards our next portfolio
- 13.2 The Chair thanked Roddy for the comprehensive paper.

14 SUPPORTING GREAT IDEAS APPLICATION: FOUNDATION SCOTLAND (SCOTLAND COMMITTEE P22/48)

- 14.1 The decision on this application is in Annex A to these minutes.

15 SCVO DIGITAL DEVELOPMENT SGI PROPOSAL - UPDATE (SCOTLAND COMMITTEE P22/49)

- 15.1 Roddy introduced the paper highlighting the following:
- i. SCVO has sought to bring digital funders together to provide a shared investment approach to Third Sector Digital Development in Scotland
 - ii. An initial proposal was submitted to Funders in June 2022 and we have been discussing some of the parameters with the applicants for several months now
 - iii. Following this dialogue we now need to conclude discussions and line up the proposal for consideration by the Scotland Committee at their next meeting as funds are required for April 2023 onwards
- 15.2 During discussion the main points raised were:
- i. The proposal feels underdeveloped and options should be considered to broaden the ambition and impact of the proposal
 - ii. The additional value from our funding needs to be made clearer

iii. The potential benefits to the sector can be seen

16 AOB

16.1 There were no items for AOB.

17 DATE AND VENUE OF NEXT MEETING

17.1 The next meeting will be held on 25 January 2023.

18 FINISH

18.1 There being no further business the meeting finished at 3pm.