

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 25 NOVEMBER 2020 AT 10.30AM
BY MICROSOFT TEAMS

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member (items 7-14)
Grant Carson	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member

In attendance:

Dawn Austwick	Chief Executive (items 1 - 7)
Julia Boardman	Funding Officer (item 11)
Roddy Byers	Head of Funding
Alice Cassels	Funding Officer (item 11)
Stephen Cox	Funding Officer (item 11)
Helen Curry	Funding Manager (items 11-12)
Fiona Grant	Business Support Officer (Governance) (minutes)
Susan Johnstone	Funding Manager (item 11)
Toby Joss	Funding Officer (item 11)
David Knott	Senior Advisor
Amy McLaren	Funding Officer (item 11)
Allison Mathews	Head of Knowledge & Learning
Kirsty Nairn	Head of Business Support
Anna Oliver	Funding Manager (item 11)
Bethany Reid	Funding Officer (item 11)
Neil Ritch	Scotland Director
Emily Robertson	Funding Officer (item 11)
Laura Scott	Funding Officer (item 11)
Dougie Spence	Funding Manager (item 11)
Peter Watson	Funding Officer (item 11)
Emma Whitfield	Head of Communications and Engagement

Guests:

Nigel Fairhead	Vice Chair (item 7)
Shona Hill	Chair, Dementia Programme (item 7)
Shona Munro	Trustee, Young People with Care Experience Programme (item 7)
Anna Buchanan	CEO (item 7)
Arlene Crockett	Director of Evidence and Influencing, Dementia Programme (item 7)
Carole Patrick	Director of Evidence and Influencing, Young People with Care Experience Programme (item 7)
Douglas Graham	Protector (item 7)

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. Thanked the people who had contributed to the papers and who were attending the meeting
 - ii. Representatives from Life Changes Trust will join the meeting for item 7
 - iii. Chief Executive Dawn Austwick will be attending the morning part of the meeting
 - iv. Senior Advisor, David Knott will be observing the meeting
 - v. Place team representatives will join the meeting for item 11.

2. APOLOGIES FOR ABSENCE

- 2.1 There were apologies from Lindsay Graham.

3. DECLARATION OF INTERESTS

- 3.1 Grant Carson declared an interest in the application from Glasgow Disability Alliance as their Deputy CEO has been a Glasgow Centre for Independent Living Board Member for many years, where Grant works. It was decided that this was a disqualifying interest.
- 3.2 Aaliya Seyal declared an interest in the application from COVEY as when she worked at Airdrie Citizens Advice Bureau she worked with them on their Pathways to Progress project. She has had no contact with the organisation since 2018 when she stopped working at Airdrie Citizens Advice Bureau. It was decided that this was not a disqualifying interest.

4. APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 7 OCTOBER 2020 (SCOTLAND COMMITTEE MINUTES 20/06)

- 4.1 The minutes of the meeting held on 7 October 2020 were approved as an accurate record.

5. MATTERS ARISING

- 5.1 Allison gave an update on the social action inquiry. The Committee noted that the recruitment of the Co-chairs is underway with deadline for applications on 4th December. The final research report of the short research project collating stories of people and communities who have come together to support each other during COVID-19 will be published in February which will feed into the development of the main Inquiry.

6. UPDATE FROM CHIEF EXECUTIVE

- 6.1 Dawn Austwick gave an update highlighting the following:
- i. The last 9 months have been both challenging and inspiring
 - ii. The learning from remote working will have significant impact on the way we work over the next few years

- iii. There are significant challenges for both society and the third sector due to the impact of COVID-19
 - iv. Going into a period of uncertainty with a new Chief Executive and Chair at the same but confident that this will be managed effectively
- 6.2 The Chair thanked Dawn for leading the organisation for the last seven years and wished her well for the future.

7. LIFE CHANGES TRUST ANNUAL UPDATE (SCOTLAND COMMITTEE P20/35)

- 7.1 The Chair welcomed the representatives from Life Changes Trust to the meeting.
- 7.2 Nigel gave an overview of the work the Trust has been carrying out overview the last year highlighting the following:
- i. The Dementia Programme has funded 67 new projects and reached 5,662 new beneficiaries
 - ii. The Young People with Care Experience programme has funded 3 new projects and reached 1,850 new beneficiaries; this programme is reaching it's funding peak with fewer but larger projects
 - iii. The impact of COVID-19 on beneficiaries and awardees
 - iv. The Trust has launched a fund to support unpaid carers
 - v. The decisions made to mitigate the impact of COVID-19 including closing the Trust one year early and saving money by closing the office with all staff working from home permanently
- 7.3 Two films were shown highlighting the work of the Young People with Care Experience and Dementia programmes over the past year.
- 7.4 The Chair thanked the Life Changes team for their presentation which demonstrated the scale and scope of what the Trust is doing.
- 7.5 During discussion the main points raised were:
- i. It is powerful to see the progress that has been made over the last year
 - ii. Tough decisions have been made for the right reasons
 - iii. The legacy plans are impressive and have been given proper thought
 - iv. The main challenge of the legacy is how to transfer a set of values and approaches of working
 - v. Approaches in the Dementia programme funded by the Trust have been embedded in regional work and hopefully soon in national work as well
 - vi. It is encouraging to hear about legacy developments
 - vii. It is helpful to see ways that Artificial Intelligence is offering autonomy to people affected by dementia
 - viii. There are definitely things for the Fund to learn from LCT around how we can engage people in grant making and ensuring that we learn from people's experience
 - ix. An example of this is Mhairi Reid from Life Changes Trust is running a webinar with the Participatory Grant Making community of practice, which the Fund's UK Funding team are running

7.6 The Committee had a brief discussion with the Protector of the Trust and noted the following:

- i. The Trust has been in a positive place carrying on with the work to lay the foundation for the legacy of the Trust
- ii. A major evaluation of all of the work of the Trust is being carried out by the University of Stirling and Ipsos Mori; there will be an interim report in March 2021
- iii. It is the sincere hope of the Trustees is that the Trust ends well

7.7 The Chair thanked Douglas Graham for his time and comprehensive update.

7.8 The Committee noted the key achievements and challenges outlined in the Life Changes Trust report and presentation.

8. DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P20/36)

8.1 The Committee noted the Director's update.

9. COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P20/37)

9.1 Emma introduced the paper highlighting the following:

- i. The team has worked with the NLP to deliver a communications campaign in Aberdeen and Dundee
- ii. The team have lead the digital channels content for the UK team Miss Out to Help Out campaign
- iii. The last traunch of awards for the Scottish Land Fund will be announced on 30th November, St Andrew's Day
- iv. We are working with MPs/MSPs to deliver more support for projects across their social media

10. OVERVIEW PAPER (SCOTLAND COMMITTEE P20/38)

10.1 Roddy introduced the paper highlighting the following:

- i. The number and value of applications presented at the meeting
- ii. Budget information
- iii. Application pipeline

10.2 Committee commented that they found the report helpful and liked the new graphs.

11. CONSIDERATION OF APPLICATIONS

11.1 The decisions are recorded in Annex B to these minutes.

12. UPLIFT REQUEST - NEIGHBOURHOOD NETWORKS (SCOTLAND COMMITTEE P20/39)

12.1 Helen introduced the paper highlighting the following:

- i. Neighbourhood Networks were an awarded a two year Improving Lives Medium grant in June 2018.
- ii. When Neighbourhood Networks originally applied for funding the overall sustainability plan after our funding had ended was that South Lanarkshire Council would fully fund the project and roll out across South Lanarkshire

- iii. This request is for a third and final uplift of £7,514 to help the group wind down and end the operations in South Lanarkshire as they have been unable to secure funding from the local authority to continue their work in the area.

12.2 During discussion the main points raised were:

- i. Organisations should use their reserves to wind up projects
- ii. In this case it is not the best use of our funding

12.3 The Committee decided not to award the uplift of £7,514 to Neighbourhood Networks.

13. AOB

13.1 Neil informed the meeting that the Transitional Portfolio is on track to be launched on 4th December 2020. From a customer perspective things will not look that different. We are running familiarisation sessions for the Scotland Team and we will set up a half hour briefing session for Members to go through the changes to the portfolio.

ACTION, Business Support Office (Governance)

13.2 The Chair thanked everyone for a productive meeting and the hard work that had gone into this.

14. DATE AND VENUE OF NEXT MEETING

14.1 The next meeting will be held on Wednesday 27th January 2021.

15. FINISH

15.1 There being no further business the meeting finished at 3.15pm.