

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 7 OCTOBER 2020 AT 1.10PM
BY MICROSOFT TEAMS

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member
Grant Carson	Scotland Committee Member
Lindsay Graham	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member

In attendance:

Evelyn Boyd	Funding Manager (item 9)
Helen Curry	Funding Manager (item 9)
Gillian Eunson	Knowledge & Learning Officer (item 9)
Jennifer Fleming	Knowledge & Learning Officer (item 9)
Paul Forrest	Funding Officer (item 9)
Fiona Grant	Business Support Officer (Governance) (minutes)
Gillian Katungi	Communications Officer (item 9)
Rachael McQueen	Funding Officer (item 9)
Allison Mathews	Head of Knowledge & Learning
Jennifer Mitchell	Funding Officer (item 11)
Kirsty Nairn	Head of Business Support
Cat Nisbet	Senior Grant Making Manager
Neil Ritch	Scotland Director
Michael Smart	Funding Officer (item 11)
Emma Whitfield	Head of Communications and Engagement

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. Thanked the people who had contributed to the papers and who were attending the meeting
 - ii. As Head of Funding, Roddy Byers is on holiday, Senior Grant Making Manager Cat Nisbet is attending the meeting
 - iii. The Transitional Portfolio Development Team will join the meeting for item 9
 - iv. Place team representatives will join the meeting for decision making

2. APOLOGIES FOR ABSENCE

- 2.1 There were apologies from Roddy Byers.

3. DECLARATION OF INTERESTS

- 3.1 Neil Ritch declared an interest in the application from Beatson Cancer Care as their Chief Executive, Martin Cawley, was our former Director, Scotland. As he has had no contact with Martin it was agreed that this was not a disqualifying interest.

4. APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 19 AUGUST 2020 (SCOTLAND COMMITTEE MINUTES 20/05)

- 4.1 The minutes of the meeting held on 19 August 2020 were approved as an accurate record.

5. MATTERS ARISING

- 5.1 There are conversations taking place across the whole of the Fund about the best ways to share and disseminate learning from funded projects. The approaches being discussed are to incentivise rather than a requirement in the terms and conditions of funding. Before the COVID-19 crisis we had been planning to hold place team peer to peer learning events but are now looking at ways to do this online. There has been useful thematic learning from Community Assets and there needs to be better visibility of this work to Committee. The Transitional Portfolio Development team are ensuring that learning from the response to COVID-19 is shared in real time. There will be deeper creative thinking about this issue during the main portfolio development work. The Knowledge Bank is externally faced and learning from Life Changes Trust is feed into this.
- 5.2 Allison gave an update on the Social Action Inquiry. The Committee noted that #togetherwehelp short term research project is gathering and building stories. Foundation Scotland have joined the main inquiry. The Robertson Trust are leading on the recruitment of the Co-chairs and Panel, and are actively engaging with people who would not normally apply for these types of posts. Anna Fowle (SCVO) and Gary Coutts (Robertson Trust) are leading on recruitment. Hoping the positions will be filled by Christmas and the Inquiry will be taken forward from there.
- 5.3 The Committee noted the update on the UK Board held on 29th September 2020 that had been tabled.
- 5.4 Aaliya gave an update about the UKFC meeting held on 22nd September 2020. The Committee noted that there had been a lot in the meeting, and she gave updates on previous decisions highlighting:
- i. The Leaders with Lived Experience programme opened for applications on 15th September.
 - ii. The Climate Action Fund recommended 14 projects for funding - 6 full awards and 8 development awards. For Scotland one project is recommended for funding and one is deferred pending further information.
 - iii. The Emerging Futures Fund made 52 grants, 4 of these are in Scotland and were announced in September
 - iv. The next round of the Digital Fund will open in November with the intention to make 8 grants of £50K each

- v. Global Partnerships Programme - more of role in partnership approaches focussing on common challenges such as climate action and lived experience
- vi. Bringing People Together - received an update on proposed activities for 2021; a more detailed outline and timetable will be given at the next UKFC Meeting

5.5 The Chair thanked Aaliya for her comprehensive update.

6. COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P20/31)

6.1 Emma introduced the paper highlighting the following:

- i. After some technical issues, the team are now able to send out a monthly grantholder newsletter
- ii. A new stakeholder email newsletter called Insight, which is a UK product is being sent out to policy makers and senior stakeholders. An email with a link to sign up to the newsletter will be sent to members

ACTION, Fiona Grant

- iii. The team have been involved in an exciting piece of cross distributor work linking to the National Lottery Awards lead by the NPLU
- iv. This work will celebrate volunteers and run across ITV primetime from 15th November 2020 with a National Lottery branded advert to encourage viewers to get involved in local volunteering; there will also be activity across social media and press
- v. Viewers will be directed to a microsite that will celebrate volunteering stories; we are working with organisations to ensure proper signposting for people visiting the site and who want to get involved in local volunteering opportunities.

7. DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P20/32)

7.1 The Committee noted the Director's update.

8. UPDATE ON SCOTTISH GOVERNMENT FUNDING (SCOTLAND COMMITTEE P20/33)

8.1 Neil introduced the paper highlighting the following:

- i. This paper was approved by the UK Board at their meeting on 29th September 2020
- ii. The Board approved that we continue our role in delivery of the Communities Recovery Fund as part of the COVID-19 response funding for the Scottish Government and that we prepare an offer of assistance for the Scottish Government should the risk of higher than planned demand for funding come to pass.

8.2 Members commented that they appreciate the importance of the staff team providing ongoing support to funded organisations.

9. UPDATE FROM THE TRANSITIONAL PORTFOLIO DEVELOPMENT TEAM

9.1 The Chair welcomed the Transitional Portfolio Development team to the meeting

9.2 Evelyn, Paul and Helen gave a presentation on the work of the team highlighting the following:

- i. There are seven members of the team who have been working together on this since September based on the recommendations from the August Scotland Committee meeting
- ii. An overview of the work the team has done
- iii. What the team is working on next including starting to review Improving Lives and organisational support
- iv. The learning so far and the importance of being flexible

9.3 The presentation is attached as Annex A to these minutes.

9.4 During discussion the main points raised were:

- i. Although timelines are tight the team are confident that with hard work they will be able to meet them
- ii. This approach aligns well with the work of the Social Renewal Board
- iii. There are opportunities for co-funding synergy; the team have identified other key funders and have been thinking about deeper collaboration after the transitional portfolio work has finished - this will be discussed with Committee later in the year
- iv. Although money also comes into the Scottish third sector from UK wide funders the team have done some desk based research about UK wide funders and if there is potential synergy this can be taken further

9.5 The Chair thanked the team for the presentation and their hard work so far.

10. OVERVIEW PAPER (SCOTLAND COMMITTEE P20/34)

10.1 Cat introduced the paper highlighting the following:

- i. The number and value of applications presented at the meeting
- ii. Budget information
- iii. Application pipeline

10.2 Members asked about the Improving Lives Large (ILL) pipeline. Officers responded that the pipeline of applications is sometimes slow. Recently some of the organisations that would have applied have been funded for shorter term smaller activities and have also received time limited Scottish Government funding. We closed to ILL stage 1 applications on 30th September and are confident that we will spend the budget.

11. CONSIDERATION OF APPLICATIONS

11.1 The decisions are recorded in Annex B to these minutes.

12. AOB

12.1 As decision making will be changing for Committee, Members would like to work more closely and be more visible with place teams and their work. Officers responded that they are working on more fully involving members with the place teams and a full schedule of place team decision meetings will be shared with Members. The team are also looking at ways to connect Members better with

funded projects. A proposal about how we do this will be presented at the November Committee meeting.

ACTION, Fiona Grant & Neil Ritch

13. DATE AND VENUE OF NEXT MEETING

13.1 The next meeting will be held on Wednesday 25 November 2020.

14. FINISH

14.1 There being no further business the meeting finished at 2.45pm.