

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 19 AUGUST 2020 AT 10.45AM
BY MICROSOFT TEAMS

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member
Lindsay Graham	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member

In attendance:

Hayley Banks	Funding Manager (item 11)
Evelyn Boyd	Funding Manager (item 9)
Sarah Daly	Funding Officer (item 12)
Dee Gildea	Funding Officer (item 11)
Fiona Grant	Business Support Officer (Governance) (minutes)
Mark Hilton	Business Advice Manager (Capital) (items 12 & 14)
Emma Honeyman	Funding Officer (item 11)
Susan Johnstone	Funding Manger (items 13 & 15)
Shaunagh Jones	Funding Officer (item 11)
Pauline Kerrigan	Funding Manager (items 11-14)
Allison Mathews	Head of Knowledge & Learning
Jennifer Mitchell	Funding Officer (item 14)
Kirsty Nairn	Head of Business Support
Cat Nisbet	Funding Manager (items 9-11)
Neil Ritch	Scotland Director
Emma Whitfield	Head of Communications and Engagement
Tracey Wightwick	Funding Officer (item 11)

Guests:

Chris Holloway	Resilient Scotland (item 8)
Helen Forsyth	Resilient Scotland (item 8)
Tom Murray	Resilient Scotland (item 8)

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. This is her first meeting as Chair and she is looking forward to the discussions and decision making
 - ii. Chris Holloway, Helen Forsyth and Tom Murray from Resilient Scotland will join the meeting for item 8

- iii. Dawn Austwick is no longer able to attend the meeting to give an update but will attend the November Scotland Committee meeting
- iv. Place team representatives will join the meeting for decision making.

2. APOLOGIES FOR ABSENCE

- 2.1 There were apologies from Grant Carson and Roddy Byers.

3. DECLARATION OF INTERESTS

- 3.1 Martin declared an interest in the application from NSPCC as his wife works for Home Start Glasgow South who work with families in Govan but has not had any involvement in this application. It was decided that this was not disqualifying interest.
- 3.2 Jackie declared an interest in the application from NSPCC as she is Chief Executive of Children in Scotland and NSPCC are members of this organisation. She was not involved or had contact with NSPCC about this application. It was agreed that this was not a disqualifying interest.
- 3.3 Aaliya declared an interest in the application from SCVO as the organisation that she runs also provide some HR advice to third sector organisations. It was agreed that this was not a disqualifying interest.
- 3.4 Kate Still declared an interest in item 8 - Resilient Scotland Annual Update as she knows Alistair Grimes who is a trustee of Resilient Scotland. It was agreed that this was not a disqualifying interest.

4. APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 17 JUNE 2020 (SCOTLAND COMMITTEE MINUTES 20/04)

- 4.1 The minutes of the meeting held on 17 June 2020 were approved as an accurate record.

5. MATTERS ARISING

- 5.1 Allison gave an update on the progress of the Social Action Inquiry. The Committee noted that the recruitment of the co-chairs and panel will be underway soon. Allison is finalising a Memorandum of Understanding for all the partners to sign. The Collective Partnership have been commissioned by the Inquiry to deliver the short-life research project to capture and learn about social action during the coronavirus pandemic. They have an inclusive approach using community research methods. They have set up a micro website www.togetherwehelp.scot and are looking for examples of social action. If members know about any organisations that are good examples can they let Allison know.

ACTION, Committee Members

6. LIFE CHANGES TRUST

- 6.1 Neil informed the meeting that the Life Changes Trust (LCT) were due to close in March 2023 at the latest. However, following considerable discussion after loses in March this year due to impact of COVID-19 on investments, their Board has made a decision to close the Trust's operations earlier than originally planned in order to make savings in some areas and increase the funds available to support beneficiaries. This means they will now cease active operations in March 2022,

followed by a 'winding-up' period. This is a clear and responsible course from the Trustees and means that LCT's comprehensive plan to ensure lessons and legacy are secured can still be delivered.

- 6.2 The Committee noted that the Trust will be presenting their annual update at the November meeting.

7. COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P20/26)

- 7.1 Emma introduced the paper highlighting the following:
- i. There had been good media coverage at a regional and local level following the announcement of the last Community Asset awards
 - ii. The team have been working with corporate colleagues and the NLPU to tell the wider story of how funding is making a difference throughout the UK
 - iii. There have been a number of Scottish stories featured in the Good News Bulletin produced by NLPU on Youtube
 - iv. We are working to do some virtual project visits during the first week in September for elected representatives as a different way of seeing the impact of National Lottery in their constituency while non-essential visits are being discouraged
 - v. We had some technical difficulties with firewall at the Scottish Parliament which meant some elected members did not receive the funding notification email and we are working to resolve the issue
 - vi. Our social media channels have been performing better in comparison to a few months ago when we struggled to get out regular content as we adjusted to the pandemic
 - vii. A key piece of content that we put out was the video we produced for BHA BeFriend which showed how the project continued their befriending model through lockdown

8. RESILIENT SCOTLAND ANNUAL UPDATE (SCOTLAND COMMITTEE P20/25)

- 8.1 The Chair welcomed Chris Holloway, Helen Forsyth and Tom Murray to the meeting.
- 8.2 Chris and Helen gave a presentation on the work of Resilient Scotland over the last year highlighting the following:
- i. Nine years on from the set up of the Trust the team remain positive about it and wish to see it continue to develop
 - ii. The spend profile
 - iii. The impact made by their investments, citing YMCA Glenrothes and Beith Community Development Trust
 - iv. The impact of COVID-19 and how the Trust is responding and helping their recipients
 - v. The future and legacy of Resilient Scotland and the new opportunities of working towards Foundation Scotland becoming the sole corporate trustee.
- 8.3 During discussion the main points raised were:

- i. Resilient Scotland (RSL) is working in a positive way with Foundation Scotland as over the last year, the team and the Board of RSL have been engaging with them and The Fund to look at the future of the Trust with a view to Foundation Scotland becoming the sole corporate trustee beyond March 2022
 - ii. A member of the Resilient Scotland Board is also a member of the Foundation Scotland Board and there will be more opportunities to build the link between the two organisations
 - iii. Resilient Scotland is on course to spend down the endowment
 - iv. The Fund has an important role to play working with Resilient Scotland to help it shape the evaluation.
- 8.4 The Chair thanked Chris and Helen for their informative and comprehensive presentation.
- 8.5 The presentation is attached an Annex A to these minutes.
- 8.5 The Committee had a brief discussion with the Protector of the Trust and noted the following:
- i. The Fund should be proud of the what the Trust has achieved over the past eight years as it was an experiment
 - ii. Confident the Trust has a secure foreseeable future
 - iii. The Jessica Trust will be the social investment arm of Foundation Scotland continuing the success of the Trust
 - iv. The Trustees have done a fantastic job and have the desire to carry on with Foundation Scotland
- 8.6 The Committee noted the key achievements and challenges outlined in the Resilient Scotland report and presentation, particularly in relation to the current Covid-19 crisis.
- 9. COVID-19 SCOTLAND PORTFOLIO RESPONSE AND RECOVERY (SCOTLAND COMMITTEE P20/27)**
- 9.1 Neil introduced the paper highlighting the following:
- i. the proposal to create a transitional Scotland funding portfolio in order to ensure that our funding offer is best placed to support communities to respond to the challenges of COVID-19 and its impacts, adapt to new circumstances and build resilience.
 - ii. The next steps and timescales for closure of Improving Lives Large and the development and launch our revised funding offer.
- 9.2 During discussion the main points raised were:
- i. It was a very detailed paper with a thought through rationale that is a good reflection of discussions over the last few months
 - ii. Advice provision is a welcome addition
 - iii. There is a need to be more explicit about our commitment to supporting people and communities experiencing poverty and disadvantage
 - iv. Creating stability in the third sector is important
 - v. Keeping to timescales is important as it is difficult to predict what will happen over the next few months

- vi. It is important to have regular conversations with other funders to avoid duplication and there are opportunities for collaboration with other funders around some of this work

9.3 The Committee approved the following recommendations:

- i. adopting the priorities detailed at section 2.5 as the basis for planning a transitional portfolio ensuring we are able to effectively support projects and organisations which address these challenges in communities across our grant making.
- ii. Community-Led and Improving Lives remain at the core of our grant making for 18 to 24 months as our transitional portfolio
- iii. To pursue options 1 and 3 detailed at section 2.13, and scope these further between August and October as part of the transitional portfolio.
- iv. the changes outlined at section 2.14 to our grant making in Scotland to simplify, refocus and reschedule our work over the next 18 -24 months creating a transitional funding offer
- v. the new portfolio development proposed timeline outlined at section 2.16

10. OVERVIEW PAPER (SCOTLAND COMMITTEE P20/28)

10.1 Neil introduced the paper highlighting the following:

- i. The number and value of applications presented at the meeting
- ii. Budget information
- iii. Application pipeline.

11. CONSIDERATION OF APPLICATIONS - IMPROVING LIVES

11.1 The Committee noted the Question/Answer document that had been tabled.

11.2 The decisions are recorded in Annex B to these minutes.

12. CONSIDERATION OF APPLICATIONS - OUR PLACE

12.1 The decisions are recorded in Annex B to these minutes.

13. CONSIDERATION OF APPLICATIONS - SUPPORTING GREAT IDEAS

13.1 The decisions are recorded in Annex B to these minutes.

14. GROWING COMMUNITY ASSETS UPLIFT REQUEST GOVANHILL BATHS BUILDING PRESERVATION TRUST (SCOTLAND COMMITTEE P20/29)

14.1 Jennifer Mitchell introduced the paper highlighting the following:

- i. Govanhill Baths Community Trust was awarded a £1,000,000 Growing Community Assets grant in March 2017 towards total project costs of £6,155,620 for phase 1B of the redevelopment of Govanhill Baths.
- ii. The grant was subsequently transferred to a new entity, Govanhill Baths Building Preservation Trust (GBBPT) to manage the construction phase.
- iii. Govanhill Baths Building Preservation Trust has received tender returns that exceed the funding already secured.

- iv. Following value engineering the preferred bidders tender is £7.37 million.
- v. Total project costs now stand at £8,896,264. The organisation has secured £6,611,641 to date, leaving a funding gap of £2,284,623.
- vi. The organisation has requested an increase of £275,000 to their original Growing Community Assets grant of £1,000,000.

14.2 During discussion the main points raised were:

- i. It does not feel right not to give the organisation a chance to start the project

14.3 The Committee approved the uplift request of £275,000 with the following conditions:

- i. a standard security being in place.
- ii. GBBPT securing sufficient match funding to enter into a contract within 12 months or securing offers of funding with similarly conditional on securing match funding.

15. NEIGHBOURHOOD NETWORKS UPLIFT REQUEST (SCOTLAND COMMITTEE P20/30)

15.1 Susan introduced the paper highlighting the following:

- i. Neighbourhood Networks were originally funded until the 1 June 2020. In April 2020 an uplift of £23,109 to their existing Improving Lives medium grant was approved.
- ii. £14,557 of the uplift was to extend their grant by three months until 1 September 2020 and £8,532 was to develop and expand a digital inclusion project which would benefit their members and their parent and carers during COVID-19.
- iii. Neighbourhood Networks have now requested a further uplift of £11,774 to extend their grant by a further three months until the end of November 2020
- iv. The uplift will enable the project, which is delivering valuable work to adults with learning disabilities, to run until the end of November and give Neighbourhood Networks time to confirm funding with South Lanarkshire Council, find alternative funding or oversee a planned wind down of the service if no further funding is received.

15.2 During discussion the main points raised were:

- i. Members were happy to approve the uplift request

15.3 The Committee agreed the uplift of £11,774 to Neighbourhood Networks.

16. AOB

16.1 Lindsay highlighted the importance of funded organisations sharing and disseminating learning of completed projects. Officers suggested that this is something that should be worked into consideration during New Portfolio Development work. It should be a different ask of an organisation depending on their size and capability and we need to be mindful about overloading applicants and Funding Officers.

ACTION, New Portfolio Development Team

16.2 The Chair thanked everyone for an enjoyable first meeting and she had appreciated everyone's contributions.

16.2 The Chair thanked Officers for the hard work they had put into the papers.

17. DATE AND VENUE OF NEXT MEETING

17.1 The next meeting will be held on Wednesday 7 October 2020.

18. FINISH

18.1 There being no further business the meeting finished at 3.05pm.