

**MINUTES**  
**THE NATIONAL LOTTERY COMMUNITY FUND**  
**MEETING OF THE SCOTLAND COMMITTEE HELD ON**  
**WEDNESDAY 3 MAY 2023 AT 10.30AM**  
**AT NATIONAL LOTTERY COMMUNITY FUND OFFICE, GLASOW**

**Present:**

Kate Still	Scotland Committee Chair
Lindsay Graham	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member
Naila Wood	Scotland Committee Member

**In attendance:**

Eddie Baines	Funding Officer (item 10)
Roddy Byers	Head of Funding
Mel Eaglesfield	Deputy Director Funding Strategy, Design & Development (item 4)
Paul Forrest	Funding Officer (item 14)
Fiona Grant	Business Support Officer (Governance) (minutes)
Pauline Kerrigan	Funding Manager (item 14)
Brad Miller	IT Engagement Manager (item 9)
Kirsty Nairn	Head of Business Support
Anna Oliver	Funding Manager (item 10)
Neil Ritch	Scotland Director
Landa Sullivan	Head of Communications & Engagement

**Guests:**

Allan Farmer	Corra Foundation (item 11)
Emily Wallace	Corra Foundation (item 11)
Scott Ferguson	DD8 Music (item 10)

**1. OPENING REMARKS**

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. This is Kirsty's last meeting as she is leaving to take up a new role at the Scottish Refugee Council
  - ii. The Committee thanked Kirsty for all of her work, dedication and professionalism and wished her every success for her new role
  - iii. We will be joined by Scott Ferguson from DD8 Music for item 10 and Allan Farmer and Emily Wallace for item 11.

**2 APOLOGIES FOR ABSENCE**

- 2.1 There were apologies from Jackie Brock.

### **3 DECLARATION OF INTERESTS**

- 3.1 Naila Wood declared an interest in item 11 - Corra Foundation as she knows some of the staff at Corra and has visited Dagenham to see the participatory cities work taking place. It was agreed that this is not a disqualifying interest.

### **4 UK PORTFOLIO UPDATE**

- 4.1 The Chair welcomed Mel Eaglesfield to the meeting.
- 4.2 Mel gave a presentation on the work of the UK Portfolio highlighting the following:
- i. This is a transitional year for the UK Portfolio
  - ii. There are currently two open programmes and the portfolio will be relaunched to align with the strategy renewal work
  - iii. It will look at emerging issues and have a longer term focus on the higher end of grant value
  - iv. The UK Portfolio will be designed to be complimentary to the country portfolios
- 4.3 During discussion the main points raised were:
- i. It is helpful to get an overview of the direction of travel for the UK Portfolio
  - ii. Rural communities are big innovators and there are benefits to the whole country to sharing the learning from their experiences
  - iii. It is important to have a spread of projects that fund lots of different ways of working
  - iv. Learning and evaluation is important and the costs for this will be built into budget assumptions
  - v. There is learning for the UK Portfolio from work taken place in Scotland focussing on children and young people as well as our Early Action System Change work
  - vi. Supporting the older generation should be considered during the UK Portfolio development
- 4.4 The Chair thanked Mel for her helpful update.

### **5 APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 8 MARCH 2023 (SCOTLAND COMMITTEE MINUTES 23/02)**

- 5.1 With the following amendment at item 6 - EARLY ACTION SYSTEM CHANGE PARTNERSHIP UPDATE & PRESENTATION (SCOTLAND COMMITTEE P23/07) 6.5 the minutes of the Scotland Committee meeting held on 8 March 2023 were approved.

6.5 It was agreed that the research /evaluation of each strand of the project would be considered and used to build support and understanding for how system change can be achieved with the opportunity for TNLCF to take a proactive and leading role.

### **6 MATTERS ARISING**

- 6.1 The Chair gave an update on the UK Board meeting held on 30<sup>th</sup> March which the Committee noted.

## **7 CYBER SECURITY UPDATE FOR COMMITTEE MEMBERS**

7.1 The Chair welcomed Brad Miller to the meeting.

7.2 Brad gave a presentation on cyber security.

7.3 The Committee noted that we are changing the way that Committee papers are shared with Members. They will now be shared on a One Drive link which Members can access using their National Lottery Community Fund email addresses. A member of the IT team will be in touch with them to help them access their email for the first time. We will continue to use Members personal email addresses to let them know that the Committee papers are ready and to log onto their Fund account.

**ACTION, Fiona Grant**

## **8 DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P23/15)**

8.1 The Committee noted the Director's Update.

## **9 COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P23/16)**

9.1 Landa introduced the communications report highlighting the following:

- i. We have reached the final stage of the People's Project; the bulk of our projects will be appearing in a campaign supported by The Sunday Mail but we do still have some featuring on ITV Borders
- ii. Following some media training organised by the team, groups have all formulated a marketing plan to encourage votes for their projects and have created promotional videos which will go live on The People's Projects website voting will open on Monday 15<sup>th</sup> May and close at midday on Friday 26<sup>th</sup> May
- iii. A link to the films will be shared with Members

**ACTION, Fiona Grant**

- iv. We are holding a MSP drop in event at the Scottish Parliament on 22 June
- v. The external launch of our UK wide strategy in Scotland will take place on Wednesday 7<sup>th</sup> June at The Barmulloch Residents Centre, the event will include a mix of staff, third sector stakeholders, and staff and volunteers at the project; an invite will be sent to Members.

**ACTION, Fiona Grant**

9.2 The Committee commented that they enjoyed reading the great stories in the Communications report.

## **10 PLACE UPDATE (SCOTLAND COMMITTEE P23/17)**

10.1 The Chair welcomed Scott Ferguson to the meeting.

10.2 Scott outlined his role at DD8 Music and shared a video highlighting the work of the project.

10.3 The Committee commented that it was wonderful to hear about the work of the project and the positive long term impact it is having on the young people who participate.

10.4 The Committee noted the place update.

## **11 CORRA FOUNDATION PARTNERSHIP IDEA (SCOTLAND COMMITTEE P23/18)**

11.1 The Chair welcomed Allan Farmer and Emily Wallace to the meeting.

- 11.2 Allan and Emily gave a presentation on their proposal - Participatory Scotland highlighting the following:
- i. Originally piloted in the UK as *Participatory Cities* in Barking and Dagenham, Corra Foundation has been pursuing the concept of a model named *Participatory Scotland* for a couple of years now
  - ii. The Fund was also a major funder of the pilot in Barking and Dagenham
  - iii. Corra believes it is at a 'step-up' point looking to attract investment that can be applied to specific areas over the next few years
  - iv. They outlined their journey so far and articulated their ambitions for the project focussing on two areas in Scotland - Kirkcaldy and Renfrewshire
- 11.3 During the discussion with Allan and Emily the main points raised were:
- i. Corra should have a conversation and make connections with NESTA Scotland about this work
  - ii. It is important to build in sustainability from the beginning
- 11.4 The Chair thanked Allan and Emily for their presentation that has given the Committee a lot to think about.

*(Allan and Emily left the meeting)*

- 11.5 During discussion the main points raised were:
- i. It was an interesting and informative presentation that raised lots of questions
  - ii. It is impressive what they have been able to achieve in Barking and Dagenham and the ambition of the proposal is good
  - iii. It is a very ambitious proposal that at the moment is a bit vague and not tangible enough
  - iv. How would this approach be complimented by our place based working needs to be considered
  - v. There were concerns about the sustainability and the ambition of the project it is important to consider the legacy and exit strategy and what will happen when the funding ends
  - vi. The Committee needs to have a further discussion about what we want from strategic partnerships as a funder
- 11.6 The Committee agreed that Neil and Roddy should further conversations with the Corra Foundation about this proposal.

ACTION, Roddy Byers & Neil Ritch

## **12 COST OF LIVING UPDATE (SCOTLAND COMMITTEE P23/19)**

- 12.1 Roddy introduced the paper that gives an overview of our Cost of Living work over 2022/23.
- 12.2 The Committee thanked the Scotland team for the amount of work that has gone into this.

**13 OVERVIEW PAPER (SCOTLAND COMMITTEE P23/20)**

13.1 Roddy introduced the paper highlighting the following:

- i. Demand remains high
- ii. The current budget position
- iii. The pipeline for Supporting Great Ideas

13.2 The Committee requested that a summary of the proposals/ideas for each of the organisations in the Supporting Great Ideas pipeline be included in the paper.

**ACTION, Roddy Byers**

**14 SUPPORTING GREAT IDEAS APPLICATION: SCOTTISH PANTRY NETWORK**

14.1 The decision on this application is in Annex A to these minutes.

**15 UPLIFT REQUEST - MULTI CULTURAL FAMILY BASE**

15.1 The Committee agreed the uplift of £125,239 to Multi-Cultural Family Base.

**16 AOB**

16.1 There were no items for AOB.

**17 DATE AND VENUE OF NEXT MEETING**

17.1 The next meeting will be held on 21 June 2023.

**18 FINISH**

18.1 There being no further business the meeting finished at 3pm.