

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 26 JANUARY 2022 AT 10.15AM
BY MICROSOFT TEAMS

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member
Grant Carson	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member
Aaliya Seyal	Scotland Committee Member

In attendance:

Evelyn Boyd	Head of Communications & Engagement
Roddy Byers	Head of Funding
Alice Cassels	Funding Officer (item 13)
Angela Christie	Funding Officer (item 13)
Chris Dempster	Funding Officer (item 13)
Rachel Edwards	Funding Officer (item 13)
Paul Forrest	Funding Officer (item 13)
Fiona Grant	Business Support Officer (Governance) (minutes)
Alayna Imlah	Head of Knowledge & Learning
Pauline Kerrigan	Funding Manager (item 13)
Daniel McCallum	Funding Officer (item 13)
Kirsty Nairn	Head of Business Support
Neil Ritch	Scotland Director
Saima Tariq	Funding Officer (item 13)
Fiona Thornton	Knowledge & Learning Officer (item 13)
Michelle Wilson	Funding Officer (item 13)

Guests:

Arlene Crockett	Life Changes Trust (item 6)
Harriet Dempster	Life Changes Trust (item 6)
Douglas Graham	Life Changes Trust (item 6)
Shona Hill	Life Changes Trust (item 6)
Alexis Jay	Life Changes Trust (item 6)
Carole Patrick	Life Changes Trust (item 6)
Alison Petch	Life Changes Trust (item 6)

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. This is the first meeting of 2022

- ii. Representatives from Life Changes Trust will join the meeting for item 6
- iii. The Glasgow place team will join the meeting for item 13

2 APOLOGIES FOR ABSENCE

- 2.1 There were apologies for absence from Lindsay Graham.

3 DECLARATION OF INTERESTS

- 3.1 There were no declarations of interest.

4 APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 24 NOVEMBER 2021 (SCOTLAND COMMITTEE MINUTES 21/10)

- 4.1 The minutes of the Scotland Committee meeting held on 24th November were approved.

5 MATTERS ARISING

- 5.1 The Chair gave an update on the UKFC meeting held on 19 January 2022. The Committee noted that there had been some changes to the structure of this Committee and that the Country Chairs will now be the Country representatives on the Committee. She thanked Aaliya for her dedicated hard work over the past two years as part of the UKFC.
- 5.2 The Chair gave an update on the UK Board meeting on 9 December 2021 which the Committee noted. The annual Scotland review had been presented to the Board and the Chair and Committee members thanked the team.
- 5.3 The Chair informed the meeting that the role of Vice-Chair will rotate on an annual basis. This year Aaliya will be the Vice-Chair from April 2022.

6 LIFE CHANGES TRUST ANNUAL UPDATE (SCOTLAND COMMITTEE P22/01)

- 6.1 The Chair welcomed the representatives from Life Changes Trust to the meeting.
- 6.2 Alexis Jay, Carole Patrick and Arlene Crockett gave an overview of the work of the Trust over the last year, as it prepares to close, highlighting the following:
 - i. This important final year has been about legacy, evidence and influencing work and continued policy and practice for the beneficiaries
 - ii. Over the lifetime of the Trust 46,654 people have directly benefitted
 - iii. Over the past year there have been a series of webinars and online learning events which have been well received
 - iv. The evidence and learning from the funded initiatives under the priorities young people with care experience and people living with dementia is being used by the Trust and will continue to be used by legacy partners to shape policy and practice for the future
 - v. The emphasis on voice and relationships and rights has been present in the Trust's approach to decision making, woven through funding application processes and evaluation tenders
 - vi. The legacy plans are built on solid foundations with relationships with existing and newly appointed legacy partners
- 6.3 Two films were shown highlighting the work of the Dementia and the Young People with Care Experience programmes over the past year.

- 6.4 Alison Petch gave an overview of the Evaluation highlighting the following:
- i. The evaluation has been carried out by Stirling University and IPOS Mori working alongside at all stages of evaluation process community researchers with care experience or living with dementia or providing support or care for someone with dementia
 - ii. The evaluation has shown that the Trust has been successful in funding projects that address it's five overarching aims and has impacted policy and practice at a local and national level
 - iii. The evaluation has drawn a set of lessons for other funders to consider on the approach to funding adopted by the Trust underpinned by their values and principles
- 6.5 The Chair thanked the Life Changes Trust team for their presentation which showed the vital importance of relationships and making people feel valued. The work carried out during the pandemic has been powerful improving the lives of people and communities.
- 6.6 During discussion the main points raised were:
- i. The updates have highlighted the incredible amount of work carried out by the Trust
 - ii. The Trust has brought change through genuine collaboration
 - iii. The Trust is great example of how an organisation can end well and shown how important it is to approach this creatively and generously
 - iv. The set of findings in the evaluation particularly targeted at other funders will be shared through a series of webinars
 - v. The importance of supporting and valuing relationships with beneficiaries, awardees and other stakeholders
- 6.7 The Committee had a brief discussion with the Protector of the Trust and noted the following:
- i. The Trustees and staff have done an incredible job to bring matters to a satisfactory conclusion
 - ii. The final Protector's report will include lessons learned about Governance and will be presented to the Scotland Committee later this year
- 6.8 Neil thanked Douglas Graham for his guidance in his role as Protector and not having shied away from highlighting challenging feedback.
- 6.9 The Chair thanked Douglas for his time and comprehensive update.
- 6.10 The Committee noted the key achievements and challenges outlined in the Life Changes Trust report and presentation.

7 DIRECTOR'S UPDATE (SCOTLAND COMMITTEE P22/02)

- 7.1 The Committee noted the Director's Update.

8 COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P22/03)

- 8.1 Evelyn introduced the Communications report highlighting the following:
- i. As part of our ongoing press and media support to funding teams, the teams has worked with our Orkney Funding Officer to secure some coverage of recently funded projects, whilst reminding local groups of the funding available to them and how to get in touch
 - ii. Following a meeting with the funding teams, the team are planning to do a blog about bank accounts and use social media to promote Young Start in some areas
 - iii. 50% of MSPs and 15% of MPs have opened our second newsletter this has led to an increase in the number of motions laid in Parliament

- iv. Evelyn and Cath have done some work to create a master spreadsheet to use for recording stakeholder engagement with elected members. This will be shared with Members and they will be involved in this work
- v. Before the latest variant crept up on us we were able to do an outdoor visit with the Wimpy Park Community Group to see the park transformation
- vi. Our Facebook post had a strong engagement rate of 12.9% and reached over 3.6k people
- vii. Events are starting to pick up and we will be participating in the Gathering in June by holding sessions with grant holders and on how to use social media

8.2 The Chair thanked Evelyn for her helpful report.

9 KNOWLEDGE & LEARNING TEAM UPDATE

9.1 Alayna gave an update on the Knowledge & Learning team. The Committee noted that with the recruitment of three new Knowledge & Learning Officers the team is back up to capacity to carry out the day to day work as well as feeding into other things going on both internally and externally.

9.2 The team will share Updates with interesting things to share. If Members have any ideas or suggestions for facilitated learning experiences like Martin's recent session with the Scotland team on participatory grant making can Members get in touch with Alayna.

10 OVERVIEW PAPER (SCOTLAND COMMITTEE P22/04)

10.1 Roddy introduced the paper highlighting the following:

- i. December saw our busiest month of the year with £4.3m of awards made
- ii. Some of this has been the result of the efforts put in by Place Teams to connect with and encourage applicants to submit ideas
- iii. Teams have continued to work hard in engaging and seeking out possible opportunities within the current financial year
- iv. We should be able to bring some interesting propositions forward in the final quarter of the financial year some of which will need Committee decisions directly
- v. Our refreshed Support Offer will shortly open to grantholders and they will be able to choose from a list of providers with a spread of expertise
- vi. It will be interesting to see how this offer is received and used in the early phase of implementation
- vii. The planning phase of transforming Young Start to a truly Young People Led programme will be completed this quarter; Laura and the team will bring more detail to Committee as this shapes up
- viii. In December we recruited internally for our 2023 Portfolio Team and we now have a 5 person team in place who will lead and guide the work that will get us to a refreshed and relevant portfolio to launch in January 2023
- ix. Committee will have opportunities to engage with and influence this work throughout the year; Aine, the North-East Funding Manager will lead the team and the work

11 MATCH TRADING PROPOSAL (SCOTLAND COMMITTEE P22/05)

- 11.1 Roddy introduced the paper highlighting the following:
- 11.2 The Committee appreciated the hard work that had gone into the paper and some Members were supportive in principle whilst other Members were unsure, but it was decided that more time is needed to fully consider and discuss the proposal.
- 11.3 The Committee agreed that we should develop the proposal further and they will consider it in more detail in future.

12. UPLIFT REQUEST - THE BRIDGE (SCOTLAND COMMITTEE P22/06)

- 12.1 The Committee agreed that uplift request of £15,000 to The Bridge.

13. PRESENTATION FROM GLASGOW PLACE TEAM

- 13.1 The Chair welcomed the Glasgow place team to the meeting
- 13.2 The Glasgow place team gave a presentation on their work and priorities
- 13.3 Members gave some feedback on the presentation highlighting the following:
 - i. It is great to see the brilliant range of work in Glasgow
 - ii. There is so much good work and diversity in Glasgow and it was impressive how well the team knows the area and what the plans are for engaging with stakeholders
- 13.4 The Chair thanked the team for their comprehensive and helpful presentation and the quality and depth of the work it represented.
- 13.5 The slides will be shared with members.

ACTION, Fiona Grant

14. AOB

- 14.1 There were no items for AOB.

15. DATE AND VENUE OF NEXT MEETING

- 15.1 The next meeting will be held on Wednesday 9th March by Teams.

16. FINISH

- 16.1 There being no further business the meeting finished at 3.15pm.