



Could you help decide how National Lottery money supports communities in Scotland?

**Scotland Committee Candidate Briefing Pack
September 2024**

Welcome

Thank you for your interest in The National Lottery Community Fund.

The National Lottery Community Fund (the Fund) is the largest community funder in the UK. Over the past 12 months, we have distributed more than £686.3 million in National Lottery money in over 13,700 grants across the UK, supporting activities that create resilient communities that are more inclusive and environmentally sustainable - activities that will strengthen society and improve lives. In Scotland in 2023/24 we awarded over 2,100 grants worth over £69 million supporting organisations in every local authority area.



Kate Still, Scotland Chair

We are now recruiting for **four new Committee members** to join our Scotland Committee from March 2025.

The Scotland Committee sets the strategic direction and policy framework for our work. It oversees effectiveness and impact and takes strategic funding decisions. There are seven members including the Scotland Chair.

This opportunity comes at a time of significant renewal at the Fund following the launch of our strategy, ***“It starts with community”***, setting a new direction to 2030. Scotland Committee Members joining at this exciting time will be responsible for overseeing implementation of the strategy within Scotland.

We are a place-based and relational funder, so it is vital that our Scotland Committee reflects this approach. In this recruitment round we want to achieve a balance of membership that is representative of the communities we serve. We are looking for Committee Members who understand and are interested in the Scottish social, cultural and political landscape and the role of the voluntary and community sector in it. Knowledge and expertise relevant to the Fund’s community-based funding missions is desirable. We are keen to hear from people who may have gained such knowledge and insight through their lived experience as much as through professional experience or learning.

This is a significant opportunity to be involved in an organisation transforming people’s lives. If you believe you have the background and personal qualities needed, we would be delighted to hear from you.

Kate Still
Chair, Scotland Committee, National Lottery Community Fund

The National Lottery Community Fund



Pictured: National Lottery funded The Welcoming Association

The National Lottery Community Fund is the largest funder of community activity in the UK - we support people and communities to prosper and thrive.

National Lottery players raise an incredible £30 million a week for good causes. This money funds projects and activities that transform communities, protect our heritage, and enrich lives through arts, sports and culture. We are proud to be one of 12 distributors responsible for awarding this funding across the UK.

We also distribute non-National Lottery funds, working closely with Governments on funding for important issues, such as community ownership and distributing Dormant Accounts money.

It Starts With Community Our Journey to 2030

Social connections and community activities are at the heart of creating healthier, happier lives and a flourishing society. That's why The National Lottery Community Fund supports amazing community-led projects. And why we're looking to make a bigger difference in the years ahead, by listening and responding to communities and by focusing on supporting bolder change.

The ambition through this strategy is to create resilient communities that are more inclusive and environmentally sustainable, funding activities and organisations that strengthen society and improve lives across the UK.

We will be delivering this strategy to 2030 at a time of renewal and expected growth in returns to ‘good causes’ from The National Lottery, alongside the Fund’s third party and dormant assets work.

You can find out more about our strategy it starts with Community [here](#).

The Organisation

The National Lottery Community Fund is established as a non-departmental public body by an Act of Parliament. The Board is responsible for the overall strategic direction of the Fund and for the Fund’s governance.

Funding decisions are delegated to four Country Committees (England, Northern Ireland, Scotland and Wales) and the UK Funding Committee and to Executive Officers.

Policy responsibility for The National Lottery Community Fund in Scotland including setting policy directions, rests with the Scottish Government.

Our purpose



Pictured: National Lottery funded Glasgow Community Food Network

We support activities that create resilient communities that are more inclusive and environmentally sustainable - activities that will strengthen society and improve lives across the UK.

It starts with community.

Our community-led missions and what we'll achieve by 2030

We'll support communities to connect by:

- creating accessible, welcoming places, both physical and virtual, for people to meet
- initiating engaging and inclusive activities that support connections within and between groups of people
- enabling people from all backgrounds to shape the future of their communities
- cultivating an increased sense of belonging.

We'll support environmentally sustainable communities that:

- reduce carbon emissions and negative environmental impact
- create positive environmental impacts
- establish equality of access to the natural environment
- improve the quality of natural spaces.

We'll enable children and young people to thrive by:

- creating opportunities for children and young people from all backgrounds to enjoy community experiences
- helping children and young people shape the decisions that affect them and their communities
- providing children and young people access to safe spaces to play, participate, socialise and get support.

We'll enable people to live healthier lives by:

- helping reduce health inequalities
- increasing opportunities for community participation to shape better health services
- taking a preventative approach to health.

Our approach

- An equity-based approach to tackle inequality
- Supporting communities to build from their strengths
- Supporting what matters most to different communities
- Flexible grant making model with small one-off grants starting from £300 up to £20,000, to longer term grants and strategic significant partnership investments.

Our Values

We are:

- inclusive
- ambitious
- impact focused
- adaptable
- compassionate.

The Scotland Committee

The Scotland Committee sets the strategic direction and policy framework for our work, oversees its effectiveness and impact and takes strategic funding decisions. There are seven members including the Scotland Chair.

This opportunity comes at a time of significant renewal at the Fund following the launch of our strategy, It starts with community, setting a new direction to 2030. Scotland Committee Members joining at this exciting time will be responsible for overseeing delivery within Scotland, alongside the Fund's ongoing third party and dormant assets work.

We are a place based and relational funder, so it is vital that our Scotland Committee reflects this approach. In this recruitment round we will seek to achieve a balance of membership which is diverse and inclusive, representing the communities we serve.

Our Funding in Scotland

We help fund all kinds of organisations in Scotland, ranging from small grants of £300 to £20,000, through National Lottery Awards for All Scotland, to large grants in excess of £500,000 investing in projects which bring people together to improve and support their communities tackle issues like loss, isolation and loneliness or deliver new approaches to supporting families through early intervention work.

In Scotland in 2023/24 we awarded over 2,100 grants worth over £69 million supporting organisations in every local authority area in Scotland.

In November 2024 we will launch new responsive funding programmes aligned with our updated strategy. Further information on our **Scotland Programmes** can be found [here](#).

But we're more than just a funder. We also collaborate with other funders, charities, and individuals, sharing knowledge and building partnerships, so we can all be as effective as possible. We like to bring our stakeholders and the groups we fund together so that they can share their learning, influence policy and practice and strengthen links between them.

Role of the Scotland Committee & Members

Overall strategy and policy setting

- To agree long-term strategy and the key approaches to our funding in Scotland.

Accountability

- To ensure the highest standards of governance and discharge of responsibilities.
- To observe the Seven Principles of Public Life and the Cabinet Office Code of Conduct for non-departmental public bodies (NDPBs), comply with all statutory responsibilities.

Challenge and support the executive

- To hold the executive team accountable for the overall performance of the organisation against agreed longer term strategic objectives.
- To support the Scotland Director, be a source of wise guidance, advice, challenge and support to the executive.

Effectiveness

- To agree the Scotland Directorate's annual Grants budget, monitor progress and approve corrective actions.
- To agree key changes to funding programmes and monitor progress and impact our grant making

Ambassadorial/reputational

- To be ambassadors for the organisation, within guidelines agreed by the Scotland Directorate.
- To enhance and protect the reputation of the Fund.

Person Specification

Skills and Experience Required

We want our Committee to have a broad base of knowledge, skills and experience and to reflect the diversity of Scotland and the communities that we serve.

Our focus on place has seen the development of closer relationships in communities across Scotland. This has increased opportunities for Committee members to work more closely with our Area Teams and engage directly with local stakeholders, grant holders and people who want to apply for funding. The skills and experience we are seeking for this role reflect the need to engage effectively as well as performing core committee roles.

We are recruiting for **4 new members** to join the Scotland Committee from March/April 2025.

The person - essential criteria

- An understanding of and interest in the Scottish social, cultural and political landscape and the role of the voluntary and community sector in it
- Experience and understanding of working with and for communities to deliver local priorities
- The ability to understand complex issues and make decisions taking into account competing demands
- An understanding and commitment to the principles required to hold a public post of this nature (The Nolan Principles).

The person - desirable criteria

- Experience and/or knowledge of grant-making or managing grants or other funding
- Knowledge and expertise relevant to the Fund's four community-led funding missions
- Expertise in delivering equity-based approaches to tackle poverty, disadvantage and discrimination
- Knowledge of the role of emerging technologies and artificial intelligence in funding and the work of community-led groups
- Experience of representing an organisation and willingness to represent the Fund at public events

Terms of Appointment

Time Commitment and Remuneration

The time commitment is expected to be an average of two days per month to include the following:

- The Scotland Committee meets seven times a year plus one annual planning day. Most meetings are held in Glasgow but will be at other locations across Scotland at least once per year. Some meetings will be online.
- Committee members also provide informal support and advice to the Scotland Directorate executives, drawing on their specific expertise and on occasion representing the Fund at events or assist with networking.
- Committee members work with a designated Area Team taking part in monthly decision making and supporting stakeholder engagement in those areas.

Remuneration

The successful candidate will receive an annual fixed payment of £5,232 plus expenses such as travel, and subsistence incurred on The National Lottery Community Fund business.

Length of Appointment

The appointment is for an initial period of up to four years, expected to be from March/April 2025.

Equality, Diversity & Inclusion

Equity, diversity and inclusion in our grant-making, and amongst our people, are all vital to our success in supporting people and communities to thrive. We believe our people should represent the communities, organisations and individuals we work with. We are committed to being a fair and inclusive place to work and recognise people in our society come from diverse backgrounds. We are a Disability Confident employer and positively welcome applications from people with disabilities.

How to Apply

Complete the application form, equality monitoring form and provide a brief CV.

Please note that CVs will not be accepted unless also accompanied by a completed application form.

All documents should be submitted to scvacancy@tnlcommunityfund.org.uk

The Fund is committed to equal opportunities. Please indicate on the monitoring form if you have any special requirements which will help you fully engage with the appointment process. This information is for monitoring purposes only and will not be seen by the selection panel.

If you have any questions on any aspect of the appointment process, need additional information or wish to have an informal discussion, please contact Fiona Grant at fiona.grant@tnlcommunityfund.org.uk or call 0141 242 1487 before submitting your application.

All applications will be assessed against the skills and experience required for the post. Shortlisted candidates will be invited for an in person interview.

The closing date for receipt of completed applications is 23rd October at 12 noon.

Interviews will be held on 28th & 29th November 2024 in Glasgow.

About the Way We Work

Nolan Principles - The Seven Principles of Public Life

The Committee on Standards in Public Life (originally the Nolan Committee) set out Seven Principles of Public Life: Selflessness; Integrity; Objectivity; Accountability; Openness; Honesty; Leadership. All National Lottery Community Fund Board and Committee members are expected to uphold these.

All public appointments are based on merit

This appointment will be made in accordance with the OCPA Code of Practice which requires that appointments are made on merit with independent assessment and transparency of process. Political activity will play no part in the selection process.

Candidates may come from a wide range of backgrounds and experience. The National Lottery Community Fund welcomes applications irrespective of race, colour, ethnic or national origin, sex, marital status, disability, sexual orientation, religion, religious beliefs or similar philosophical beliefs, age, gender re-assignment or community background.

Accessibility to public appointments is a fundamental requirement and the public appointments process promotes, demonstrates and upholds equality of opportunity and treatment to all applicants. If you require any of the application documentation in an alternative format, please contact us.