**TEMPLATE EMAIL TO ELECTED REPRESENATIVES FOR NEW GRANTHOLDERS RECEIVING FUNDING THE NATIONAL LOTTERY COMMUNITY FUND**

Dear **[Member of Parliament (MP) name / Member of the Scottish Parliament (MSP) name / Member of the Senedd (MS) name / Member of the Legislative Assembly (MLA) name]**,

**RE: [Insert the name of your organisation or group] has received funding from The National Lottery Community Fund. Help us share the good news!**

I am delighted to let you know that we have been successful in our bid to secure funding from The National Lottery Community Fund, the largest funder of community activity in the UK.

We have been awarded **[Insert the amount of your grant]** from the National Lottery Community Fund to help us support our communities in **[Insert the constituency you’re based in]** and the surrounding area.

**[You may wish to add a couple of sentences providing an outline summary of the project]**

**Celebrate the good news**

We would love for you to join us in sharing this news. Here are two tweets you could use:

* Fantastic to hear that **[Insert the name of your organisation or group]** based in my constituency has been awarded funding from the **[Delete as appropriate: @TNLComFund / @TNLComFundWales / @TNLComFundScot / @TNLComFundNI]** to help its community!
* **[Insert the name of your organisation or group],** based in **[Insert the constituency you’re based in]** has been awarded a grant of **[Insert the amount of your grant]** by **[Delete as appropriate: @TNLComFund / @TNLComFundWales / @TNLComFundScot / @TNLComFundNI].** Thank you #NationalLottery players.

We would also be delighted to have you along for a visit to show you what we currently do and what we are hoping to achieve with our funding. If this is something that might be of interest, please do not hesitate to get in touch with me at: **[email address]**.

I look forward to hearing from you.

Yours sincerely,

**[NAME]**

**[ORGANISATION]**