

Building Better Opportunities



Guide to delivering European funding

Section one: Orientation

About this guide

This is the first of a series of documents and annexes that make up the Guide to Delivering European Funding (the Guide). These documents are designed to support you to manage your Building Better Opportunities grant and should be used in conjunction with guidance produced by the Managing Authority and European Commission.

This version of the Guide replaces any and all guidance we have previously published in relation to Building Better Opportunities.

Summary of Changes

September 2018 - updated to reflect the importance of using the Guide together with other documents produced to support the delivery of European Social Fund projects. Contents page for all other sections of the Guide has been removed.

Updates

The information provided within the Guide is subject to change as the European Commission, Managing Authority and Big Lottery Fund make updates on how this funding should be implemented.

Key updates by the Managing Authority are communicated through Action Notes. These can be found at [this link](#). Depending on the nature of the change, this Guide may also be updated.

Any changes to the Guide will be:

- ✓ communicated on our website and on the inside page of each section
- ✓ emailed to current grant holders and highlighted in our programme newsletter which will be issued periodically.

Important documents

The list below contains links to some of the important documents which you should take into consideration whilst managing your grant. Please note this list is not exhaustive and although up to date at time of writing you should ensure that you are working with the latest version.

[European Social Fund Programme Guidance](#)

[ESF Data Evidence Requirements - Eligibility and Results](#)

[National Eligibility Rules](#)

[Output and Result Indicator Definitions Guidance for the European Social Fund](#)

[Guidance on document retention, including electronic data exchange](#)

[Cross Cutting Themes](#)

[Guidance on Simplified Cost Options](#)

[Branding and Publicly Requirements](#)

[National ESIF Procurement Requirements](#)

[Guidance on State Aid](#)