

MINUTES
THE NATIONAL LOTTERY COMMUNITY FUND
MEETING OF THE SCOTLAND COMMITTEE HELD ON
WEDNESDAY 14 AUGUST AT 10.30AM
AT BOARDROOM 4, THE SOCIAL HUB, GLASGOW & TEAMS

Present:

Kate Still	Scotland Committee Chair
Jackie Brock	Scotland Committee Member
Lindsay Graham	Scotland Committee Member
Martin Johnstone	Scotland Committee Member
Janet Miles	Scotland Committee Member (on teams)
Aaliya Seyal	Scotland Committee Member
Naila Wood	Scotland Committee Member (on teams)

In attendance:

Roddy Byers	Head of Funding
Carrie Donnelly	Funding Officer (item 13) (on teams)
Rebekah Dundas	Senior Grant Making Manager (item 7)
Anna Grant	Development Officer (item 7)
Fiona Grant	Business Support Officer (Governance) (minutes)
Susan Johnstone	Development Manager (item 7)
Daniel McCallum	Development Officer (item 7)
Lucy McDonald	Head of Knowledge & Learning
Neil Ritch	Scotland Director
Emily Robertson	Funding Manager (item 6)
David Sinclair	Head of Business Support
Landa Sullivan	Head of Communications & Engagement
Beatrice Thirkettle	Development Manager (item 7)

Guests:

Dee Kieran	Midlothian Council (item 6)
------------	-----------------------------

1. OPENING REMARKS

- 1.1 The Chair welcomed everyone to the meeting and noted the following:
- i. We will be joined by Dee Kieran, project lead for Midlothian Single Point of Access (Mental Health) and Wellbeing Supports for Children and Young People at Midlothian Council for item 6
 - ii. Members of the New Programme Development team will join the meeting for item 7

2 APOLOGIES FOR ABSENCE

- 2.1 There were no apologies for absence.

3 DECLARATION OF INTERESTS

3.1 There were no declarations of interest.

4 APPROVAL OF MINUTES OF SCOTLAND COMMITTEE MEETING HELD ON 12 JUNE 2024 (SCOTLAND COMMITTEE MINUTES 24/04)

4.1 The minutes of the Scotland Committee meeting held on 12 June 2024 were approved.

5 MATTERS ARISING

5.1 Members noted the update of the UK Board meeting that had been held in Belfast on 26th and 27th June.

5.2 Members noted the update of the UK Funding Committee meeting that was held on 4th July.

6 EARLY ACTION SYSTEM CHANGE PRESENTATION FROM MIDLOTHIAN COUNCIL

6.1 The Chair welcomed Dee and Emily to the meeting.

6.2 Dee gave a presentation on the Midlothian Early Action Partnership (MEAP) highlighting the following:

- i. In 2019, partners working across the public and third sector came together with a focus on improving access to mental health and wellbeing support for children, young people and young adults in Midlothian
- ii. Midlothian Early Action Partnership (MEAP) received funding to deliver a 5-year Early Action System Change programme.
- iii. The programme aimed to effect change so that children and young people in Midlothian could receive the best possible support with their mental health and wellbeing and be better able to deal with life's challenges
- iv. A strong co-production orientation provided the foundation for the development and delivery of the programme and, where possible, children's, young people's and young adults' voices and stories were the basis for action
- v. Over 5 years the test and learn phase included 100 day challenges, health and wellbeing workers in schools and storytelling
- vi. Strong evidence emerged from each test about the difference made in improving outcomes for children, young people and young adults
- vii. The importance of the learning regarding shared budgets, effective collective leadership and collaborative systems infrastructure

6.3 During discussion the main points raised were:

- i. It was an inspiring presentation
- ii. The commitment of the partners came across which good to see
- iii. The impact of storytelling was interesting and powerful
- iv. As a result of MEAP Queen Margaret University are incorporating storytelling into their teacher training course (this is currently not compulsory in teacher training courses in Scotland)
- v. MEAP helped people to reprioritise and achieve longer term change in some areas
- vi. It is important to engage young people in this journey

6.4 The Chair thanked Dee for her presentation which is a great lesson in the benefits of a collaborative approach.

7 NEW PROGRAMME IMPLEMENTATION UPDATE (SCOTLAND COMMITTEE P24/28)

7.1 The Chair welcomed the New Portfolio Development (NPD) team to the meeting.

7.2 Beatrice and Susan introduced the paper highlighting the following:

- i. Both responsive programmes are on track to meet upcoming deadlines and the 27th November 2024 launch
- ii. The Community and Environment programme will be called Community Action
- iii. The website content has been signed off and user testing is underway
- iv. Two potential names for the children/young people and health programme are being checked by our Legal team
- v. The development and innovation pilot will be a programme piloting a new £50k “simple product” and grants will last two years
- vi. It will be a closed programme with place teams given the opportunity to identify existing grant holders well placed for additional support
- vii. The programme will be launched in January 2025

7.3 During discussion the main points raised were:

- i. The development and innovation pilot is just taking place in Scotland
- ii. The learning from our experience with grant holder support should be built into our new offer
- iii. The language used to describe the Children/Young people and health programme should be carefully considered
- iv. The illustrative timeline for delegated decision-making transition should be elongated to allow for the induction of four new Committee members from March 2025. As we transition to delegated decision making up to the £500k level it would be helpful for new Committee Members to have a buddy from the funding teams
- v. When the induction takes place for the new Committee Members next year it will include the end to end decision making process and the different roles within decision making
- vi. Other parts of the business are already using delegated decision making for grants up to the £500k level and there will be learning to share

7.4 Neil thanked the NPD team for the good job they have done and for the pace of the work.

7.5 The Chair also thanked the NPD team for their hard work and useful update.

8 COMMUNICATIONS REPORT (SCOTLAND COMMITTEE P24/29)

8.1 Landa introduced the paper highlighting the following:

- i. This report is shorter reflective of the six week period of restriction for the General Election which began on 23 May
- ii. In July a bumper round of grants totalling £17.3million were announced
- iii. The newsletter to MSPs will be sent out by the end of August
- iv. We are planning a joint distributor 30th Birthday event in the Scottish Parliament in mid 2025

8.2 Members requested that it would be helpful and interesting to receive a copy of the MSP newsletter.

ACTION, Fiona Grant

9 DIRECTOR'S UPDATE

9.1 The Committee noted the Director's Update.

10 PLACE UPDATE (SCOTLAND COMMITTEE P24/30)

10.1 The Committee noted the place update and noted that it is interesting to find out what projects other place teams are supporting.

11 OVERVIEW PAPER (SCOTLAND COMMITTEE P24/31)

11.1 Roddy introduced the paper highlighting the following:

- i. Demand remains high
- ii. The current budget position
- iii. The pipeline for Supporting Great Ideas

11.2 The Committee noted that a budget update will be given at the October Scotland Committee meeting.

ACTION, Roddy Byers

11.3 The Committee noted that Young Start has become quieter. There are different patterns of youth work funding and a lot of the work at the moment is focussed on organisation survival.

11.4 The Chair thanked Roddy for the update.

12 UPLIFT REQUEST - LINLITHGOW COMMUNITY DEVELOPMENT TRUST (SCOTLAND COMMITTEE P24/32)

12.1 Roddy gave an overview of the uplift request from Linlithgow Community Development Trust.

12.2 The Committee agreed the uplift request of £4,136 to Lithgow Community Development Trust.

13 UPLIFT REQUEST - TEA IN THE POT (SCOTLAND COMMITTEE P24/33)

13.1 The Chair welcomed Carrie to the meeting.

13.2 Carrie gave an overview of the uplift request from Tea in the Pot.

13.3 The Committee agreed the uplift request of £68,036 to Tea in the Pot.

14 SUMMARY OF UPLIFTS APPROVALS JUNE & JULY 2024 (SCOTLAND COMMITTEE P24/34)

14.1 David introduced the paper highlighting the following:

- i. At the June 2024 Scotland Committee meeting it was agreed that any uplift requests during the interval before the August Scotland Committee meeting would be collated and circulated at two points
- ii. This is a summary of the uplifts requests that were approved by the Scotland Committee through Chair's Action during June and July 2024

14.2 The Committee noted the paper and commented that it was helpful to get an overview of what groups had been requesting.

15 AOB

- 15.1 Neil informed the meeting that following on from the online Board/Committee session held in June, an in person Board/Committee day has been organised for Wednesday 13th November in Birmingham. An invitation/hold for this event has been sent to Members' Fund email address and further information on the content of the day will follow.
- 15.2 Lucy informed the meeting that the next Scotland Directorate away will take place on Thursday 12 September and it will focus on health and wellbeing. Committee Members should let Fiona know if they would like to attend.
- 15.3 Members requested that an email to be sent out highlighting the key upcoming dates.

ACTION, Fiona Grant

- 15.4 The Chair thanked everyone for their engagement and hard work.

16. DATE AND VENUE OF NEXT MEETING

- 16.1 The next meeting will be held on Wednesday 2nd October at a central Glasgow location.

17. FINISH

- 17.1 There being no further business the meeting finished at 2.05pm.