



## The National Lottery Community Fund Northern Ireland Committee Member

### *Could you help decide how National Lottery money supports communities in Northern Ireland?*

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#### **Background:**

The National Lottery Community Fund's core purpose is to support people and communities to thrive. This is delivered through our Strategic Framework, People in the Lead.

We are the largest funder of community activity in the UK. Every year we distribute £600 million raised by players of the National Lottery. In Northern Ireland we make grants to a broad range of organisations, from small grants of up to £10,000 through the National Lottery Awards for All Northern Ireland programme to large grants up to £500,000. Almost all of our grants (97%) are made to voluntary and community sector organisations.

**We are seeking to recruit a new Northern Ireland Committee member for an initial period of 4 years.** The Northern Ireland Committee sets the direction of our work and takes decisions about our large grants in Northern Ireland. We are looking for an additional member who will add to the broad base of knowledge, skills and experience of the existing committee.

In Northern Ireland in 2019/20 we awarded 719 grants worth £27million supporting organisations in every local area.

Details of our NI programmes can be found here: [NI Funding Programmes](#)

We are providing flexible funding to support communities in Northern Ireland to adjust to and recover from the coronavirus pandemic and to continue to thrive and grow. We also recently distributed £9 million through the COVID-19 Charities Funding on behalf of the Department for Communities, for charities in need of urgent financial help. We are looking forward to developing plans for our new funding portfolio for 2021 and beyond and opening a Dormant Accounts fund for the first time before the end of this year.

But we're more than just a funder. We also collaborate with other funders, charities and individuals, sharing knowledge and building partnerships, so we can all be as effective as possible. We like to bring our stakeholders and the groups we fund together so that they can share their learning, influence policy and practice and strengthen links between them.

#### **The Organisation:**

The National Lottery Community Fund is established as a non-departmental public body by an Act of Parliament. The Board is responsible for the overall strategic direction of the Fund, as set out in its Strategic Framework, People in the Lead, and for the Fund's governance.

Funding decisions are delegated to five funding committees (UK, England, Northern Ireland, Scotland and Wales) and to Executive Officers.

Policy responsibility for The National Lottery Community Fund in Northern Ireland including setting policy directions, rests with the Department for Communities.

### **Skills and Experience Required:**

We want our Committee to have a broad base of knowledge, skills and experience and to reflect the diversity of modern society and the communities that we serve.

Our focus on local area working has seen the development of closer relationships in communities across Northern Ireland. This has increased opportunities for Committee members to work more closely with our local funding teams and engage directly with stakeholders and grant holders.

### **The Person:**

#### **Essential Criteria**

- An understanding of and interest in the Northern Ireland social, cultural and political landscape and the role of the voluntary and community sector in it.
- An understanding of the principles of the National Lottery Community Fund's strategic framework 'People in the Lead'.
- Experience of representing an organisation and willingness to represent the Fund at public events.
- A clear understanding and commitment to achieving diversity and inclusion
- The ability to understand complex issues and make decisions taking into account competing demands.
- An understanding and commitment to the principles required to hold a public post of this nature (The Nolan Principles).

Equity, diversity and inclusion in our grant-making, and amongst our people, are all vital to our success in supporting people and communities to thrive. We believe our people should represent the communities, organisations and individuals we work with. We are committed to being an inclusive and great place to work, and recognise our people come from diverse backgrounds. We are a Disability Confident employer and positively welcome applications from disabled people.

### **Time Commitment & Meetings:**

The Northern Ireland Committee meets approximately 12 times per year and has an annual away day. Monthly time commitment will be approximately 2-3 days per month.

Committee members also provide informal support and advice to the NI Directorate executives, drawing on their specific expertise and on occasion representing the Fund at events or assist with networking.

*Please note that the pandemic has meant committee meetings have been held virtually since April. This will be kept under review as will any ad-hoc committee member's attendance at project visits and meetings with stakeholders.*

### **Remuneration:**

Remuneration is £5,232 per annum. Expenses will be paid.

### **Length of Appointment**

The appointment is for up to 4 years.

## How to Apply

Please complete the application form, equality monitoring form and provide a brief CV.

Please note that CVs will **not be** accepted unless also accompanied by a completed application form.

Please access the documents here:

[Application Form](#)

[Monitoring Form](#)

Documents should be submitted to [nicapplications@tnlcommunityfund.org.uk](mailto:nicapplications@tnlcommunityfund.org.uk)

- The closing date for applications is Tuesday 24 November @ 12 noon
- Interviews will be held w/c 14 December.

If you have any questions regarding this post please contact Jacqueline Maxwell, Business Support Officer - Governance - [jacqueline.maxwell@tnlcommunityfund.org.uk](mailto:jacqueline.maxwell@tnlcommunityfund.org.uk)

### **ANNEXES:**

A - Role of the NI Committee & Members

B - Strategic Framework: People in the Lead

## Role of the NI Committee & Members

### Overall strategy and policy setting

- To agree long-term strategy and the key policies for the Northern Ireland directorate.

### Accountability

- To ensure the highest standards of governance and discharge of responsibilities.
- To observe the Seven Principles of Public Life and the Cabinet Office Code of Conduct for non-departmental public bodies (NDPBs), comply with all statutory responsibilities.

### Challenge and support the executive

- To hold the executive team accountable for the overall performance of the organisation against agreed longer term strategic objectives.
- To support the NI Director, be a source of wise guidance and advice, and challenge and support the executive.

### Effectiveness

- To agree the NI Directorate's annual operating plan and budget, monitor progress and approve corrective actions.
- To agree the distribution of funds for Northern Ireland.
- To ensure that risk is controlled and monitored.

### Ambassadorial/reputational

- To be ambassadors for the organisation, within guidelines agreed by the NI Directorate.
- To enhance and protect the reputation of the Fund.

## Our Strategic Framework - People in the Lead

### Our purpose

We support people and communities to thrive.

### Our strategic framework

When people are in the lead, communities thrive.

People understand what's needed in their communities better than anyone. We listen, collaborate and fund so that good things happen.

That's why we're proud to award money raised by National Lottery players across the UK.

### Our goals in practice

The National Lottery Community Fund supports ideas and projects that matter to people and communities.

We use our funding and relationships to help create stronger, more connected communities.

Charities and community organisations across the UK are vibrant, diverse and active.

The National Lottery Community Fund is valued, trusted and efficient.

### Our principles

We will be guided in the choices we make by a set of principles:

#### **For everyone**

Our funding is open to all communities whatever their starting point and we understand that some will need extra support.

#### **The strengths people bring**

We start with what people can contribute, and the potential in their idea.

#### **A catalyst for others**

We listen to, learn from, act on and facilitate the things that matter to people, communities and our partners.

#### **Shared direction, diverse approaches**

We value the diversity of communities we work with across the UK, are consistent in the quality of opportunities we offer, and support people to tackle inequalities.

#### **Confidence, not control**

We trust in people's ability to make great things happen, believing that our funding should enable rather than control.

#### **Simple processes, good judgements**

We use simple, proportionate processes which enable us to make good judgements.

#### **Using resources well**

We make informed choices about the resources given to us by National Lottery players: with knowledge, with people and with money, and in an environmentally sustainable way.