

# MEETING OF THE ENGLAND COMMITTEE

21<sup>st</sup> May 2024  
Microsoft Teams

## MINUTES

### PRESENT:

Kamran Rashid      Chair  
Karin Woodley      Member

### IN ATTENDANCE:

Phil Chamberlain	England Director
Emma Corrigan	England Director
Jon Eastwood	Deputy Director, England
Mark Purvis	Deputy Director, England
Catherine Roberts	Head of Governance
Catherine Lindsey	Senior Governance Officer (Minutes)

### FOR ITEM 2:

Susan Kerr	Funding Officer
Alice Irvine	Funding Manager
Abi Tsouvallaris	Funding Officer
Steven Lowden	Funding Officer
Diane Hall-Williams	Funding Manager
Lorraine Joyce	Funding Manager
Helen Watson	Funding Officer
Ruth Copleston	Funding Manager
Ella Mizon	Funding Manager
Amy Ingram	Funding Officer
Lucy Tennant	Funding Officer
Katie London	Funding Officer
Jaymie-Lee Tapsell	Funding Officer
Rachael Luckin	Funding Manager
Richard Beadon Ekers	Funding Officer
Samantha Gardiner	Funding Officer
Joanne Raw	Funding Manager
Rachel Stephens	Head of Funding
Juliette Kelvin	Senior Grantmaking Manager
Helen Bushell	Senior Head of Regional Funding, Southern

### 1. WELCOME

- 1.1. The Chair opened the meeting and welcomed all.
- 1.2. Apologies were received from John Mothersole, Halima Khan and Ray Coyle.
- 1.3. No declarations of interest relevant to the current meeting were received. Karin Woodley advised she would be in contact with Governance following the meeting to register a new interest.
- 1.4. The Chair confirmed that the meeting was not quorate. However, in order to minimise impact on the portfolio's work supporting communities, the Committee, ESLT and the Fund's Governance team were in agreement that consideration of Funding Decisions should go ahead. Committee Members in attendance were to make recommendations which would be ratified as promptly as possible by remaining Committee Members following the meeting. This aligned with the

Fund's existing Governance processes.

- 1.5. Reflecting on the papers received, Committee Members highlighted that all assessments should clearly express a link to the Fund's new strategy. They also reiterated their suggestion that all applicants, as a condition of grant, be required to provide data and targets evidencing an Equity-based Approach, and information regarding the number of service users, staff and trustees that had protected characteristics. This would provide the baseline information required to support the integration of an Equity-based Approach for the portfolio and wider Fund.
- 1.6. ESLT advised that, as the portfolio was in a state of transition, the progression of these matters were still under discussion. The directorate intended to assess and review proposed changes following the Committee's next strategic meeting, when more Members would be in attendance to provide feedback and steers.

**2. GRANT VARIATIONS & FUNDING DECISIONS**  
***Section 2 is Commercially Sensitive - S43(2)***

- 2.1. Grant Variations and Funding decisions are restricted and can be found in Annex A.

**3. REFLECTIONS ON THE DAY**

- 3.1. The Chair extended thanks to the Committee and all Fund colleagues for working differently to ensure the meeting could go ahead, noting that all were working towards the same vision of supporting organisations and communities.
- 3.2. There being no further business, the meeting concluded at 1.08pm.