**MEETING OF THE ENGLAND COMMITTEE**

**17th MAY 2022**

**TNLCF Newcastle Office & Microsoft Teams**

**MINUTES**

**PRESENT: IN ATTENDANCE:**

John Mothersole Chair Jon Eastwood Interim Director, England

Kevin Bone Member Mark Purvis Interim Director, England

Ray Coyle Member Sophy Proctor Deputy Director, England

Rosie Ginday Member Abdou Sidibe Deputy Director, England

Maggie Jones Member Katie Crystal Governance Officer (minutes

Tarn Lamb Member

**FOR SPECIFIC ITEMS:**

Emma Kavanagh, Deputy Director, Finance

Richard Beadon Ekers Funding Officer

Damian Robinson Funding Officer

Jane Edbrooke Senior Head of Policy & Public Affairs

Julie Galano Head of Awards for All

Karen Major Funding Manager

Louise Forrest Funding Manager

Karen Marshall Funding Officer

Tara Matthews Funding Officer

1. **WELCOME AND APOLOGIES FOR ABSENCE**
   1. The Chair opened the meeting and welcomed all.
   2. Apologies were received from Kim Forsyth and Ruhina Begum. As the meeting would be Kim and Ruhina’s last, the Committee expressed gratitude for their contribution.
2. **DECLARATIONS OF INTEREST**
   1. There were no declarations of interest.
3. **Minutes of the Meetings Held on the 12th and 13th of April 2022.** 
   1. The minutes of the previous meetings were approved as an accurate record. This included the minutes from the April strategic days held on the 12th and 13th. The minutes of the extra England Committee meeting also held on the 13th of April were approved based on the incorporated amendments of details requested by England Committee.
4. **Matters Arising** 
   1. The action log was reviewed and updated.
5. **ENGLAND UPDATE**
   1. The Committee was provided with an update on recent developments in the England Portfolio. Mark and Jon are currently halfway through the national tour for the Strategy Renewal. It was noted that the sessions have so far been successful and engagement from staff has been positive. It was noted that in addition to participating in the face-to-face sessions, staff have also been invited to complete an online survey as well as send any questions, ideas or concerns to a strategy renewal specific inbox.
   2. The members were informed that two new Directors for the England Portfolio have been successfully recruited. Phil Chamberlin and Emma Corrigan will join the Fund shortly. Phil will be leading on strategy and partnerships within England and Emma will be leading on operations and regions. An eight-week induction plan is being developed.
   3. The Committee was provided with an overview of the Funding Development Pipeline. The members noted that it would be beneficial to see strategic partnerships emerging from the sector. The Committee reflected that the pipeline should strike a good balance between sector, community, and government agency partnerships.
   4. The members discussed the updated England Funding Context document and reflected that significant progress had been made. The Committee extended their thanks to the team.

*Emma Kavanagh joined the meeting.*

1. **ENGLAND END OF YEAR FINANCIAL POSITION**
   1. The Committee was provided with an overview of the Fund’s end of year financial position.

Emma *Kavanagh left the meeting.*

1. **UPDATE FROM COMMITTEE MEMBERS**
   1. The Committee members provided updates on their lead roles in the Fund.
2. **FUNDING DECISIONS**
   1. Funding decisions are restricted and are located in Annex A.

*Jane Edbrooke joined the meeting.*

1. **ENGLAND ENGAGEMENT PROGRESS AND AMBITIONS**
   1. The Committee were provided with an update on key stakeholder engagement and future ambitions in this area. It was noted that familiarity with the Fund has increased among MPs since the general election. Additionally, favourability among MPs was the highest since the general election.

* 1. An overview of the England Committee Chair’s external engagements was provided. John had recently visited projects over two days in Birmingham with the Chair of the Fund. The Chair of the England Committee had met with regional Mayors during the visit to Birmingham to discuss how the Fund can extend its reach within their patches.
  2. The Committee was informed that the Fund now has a stakeholder management system in place which will be implemented Fund-wide in the Autumn.
  3. The members requested that stakeholders be invited to Committee meetings to share insights and learning from the sector.

**ACTION:** England Directors

* 1. The Chair noted the importance of having an England specific engagement plan within a UK-wide fund. Having a strategy that results in further engagement will create opportunities for the Fund and the organisations and communities that TNLCF serves.
  2. The Chair thanked the contributors for their work.

*Jane Edbrooke left the meeting.*

Julie *Galano Julie Galano, Karen Major, Louise Forrest, Karen Marshall and Tara Matthews joined the meeting.*

1. **NATIONAL LOTTERY AWARDS FOR ALL**
   1. Members of the National Lottery Awards for All team provided the Committee with an update on the programme and the opportunities resulting from the Strategic Renewal. The following topics were addressed:
2. Programme Update – Budget
3. The Platinum Jubilee
4. Grant management update
5. Current application trends
6. Current challenges
7. Strategy renewal
   1. During the 2021/2022 financial year, National Lottery Awards for All in England received 19,076 applications and committed £74.9 million in awards. The average size of awards made was £9,004 and the success rate for applications to the programme was 63 percent. It was noted that the programme has experienced a 40 percent increase in applications since the 2016/2017 financial year and has also committed 10 percent more awards in the same timeframe.
   2. An overview of the delivery of the Platinum Jubilee programme was provided. The following was highlighted:
8. £6,011,181 awarded
9. 1536 Applications received
10. 1003 Awards
11. 11 Day average turnaround time
12. 71% Success rate
    1. Julie emphasised the commitment and dedication of the team during the delivery of the Jubilee programme. The Chair thanked the team for their work.
    2. The Committee were provided with an update on the current application trends in National Lottery Awards for All in England. It was noted that applications addressing poverty had increased. Additionally, the programme has experienced an increase in applications surrounding wellbeing and the outdoors following Covid.
    3. The Chair expressed thanks and gratitude to the team for their work on the National Lottery Awards for all product.

Julie *Galano Julie Galano, Karen Major, Louise Forrest, Karen Marshall and Tara Matthews left the meeting.*

1. **REFLECTIONS ON THE DAY**
   1. The members reflected that the meeting was a positive refresher regarding the purpose of the Fund.
   2. As it was Jon and Mark’s last meeting as Interim England Directors, The Chair thanked them for providing the portfolio with stability during a period of significant change. The members expressed their gratitude to Mark and Jon.
2. **ANY OTHER BUSINESS** 
   1. Being that there was no further business, the meeting concluded at 15:00.

**SIGNED: DATE: 29/06/2022**

**John Mothersole**

**CHAIR**